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# Indian Institute of Teacher Education, Gandhinagar

## 29<sup>th</sup> Meeting of the Executive Council

**Date: 23.08.2023**

### Minutes of Meeting

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**Indian Institute of Teacher Education, Gandhinagar**  
**29<sup>th</sup> Meeting of the Executive Council, Date: 23.08.2023**

**Minutes of the Meeting (Corrected)**

The 29<sup>th</sup> meeting of the Executive Council of the IITE was held on 23.08.2023 at 04.00 pm at IITE Campus, Gandhinagar. The following members of the Executive Council were present/Absent during the meeting.

Name of the Member	Designation	Present / Online
Dr. Harshad Patel, Vice Chancellor, IITE, Ex-officio	Chairperson	Present
Principal Secretary (Higher & Technical Education), Education Department, Government of Gujarat, Ex-officio	Member	Absent
Secretary, Finance Department, Government of Gujarat, Ex-officio	Member	Absent
Commissioner of Higher Education, Education Department, Government of Gujarat, Ex-officio	Member	Absent
Prof.(Dr.) Hasmukh B. Patel, Member of Academic Council & Professor, School of Education, Central University of Gujarat	Member	Present
Dr. Nalini Patil, Member of Academic Council & Principal, SNDT College of Education, Pune	Member	Online
Director, Gujarat Council of Educational Research and Training, Gandhinagar	Member	Absent
Chairman, Gujarat Secondary and Higher Secondary Education Board	Member	Absent
Dr. Prerana Shelat, Director, Centre of Education, IITE	Member	Present
Dr. Sonal Thareja, Director, Centre of Training, IITE	Member	Present
Vitthalbhai Patel, Finance and Accounts Officer, IITE, Ex-Officio	Member	Present
Dr. Himanshu Patel, Registrar, IITE, Ex-Officio	Member Secretary	Present

Shri Rajnikant Patel, Deputy Director, Office of the Higher Education Commissionerate and Shri V. S. Patel, GCERT were present at the meeting as invitee members.

Agenda-1. Minutes of the 28<sup>th</sup> meeting of the Executive Council dated 24.06.2023 is put before Council for consideration and approval, with following correction in resolution 13 as follows:

The name of the post - Deputy Registrar (SEBC) shall be replaced with Deputy Registrar (General).

Resolution-1 Minutes of the 28<sup>th</sup> meeting of the Executive Council dated 24.06.2023 was approved with correction made in Resolution-13 by the Council.

Agenda-2. Action taken report of minutes of the 28<sup>th</sup> meeting of the Executive Council dated 24.06.2023 is put before Council for consideration and approval. (Schedule A)

Resolution-2 The action taken report of minutes of the 28<sup>th</sup> meeting of the Executive Council dated 24.06.2023 was approved with the amendment as below.

- Resolution-10 – The Council took note of the Staff Health Check up and took note of letter written to the Chairman, Board of Referees-Gujarat State, M. & J. Institute of Ophthalmology, Asarwa, Ahmedabad by Medical Superintendent, General Hospital, Gandhinagar vide letter no. GHG/PHY.FIT-TABLE/EYE/5247-49/23, dated:13/04/2023 and

*H. Shelat*

GHG/PHY.FIT-TABLE/EYE/6154-56/23, dated:26/04/2023 for physically Fit for the post or not?

- Resolution-16 - The matter of fixation of the Grade Pay for the post of Office Superintendent, Student Welfare Officer and Chief Warden sanctioned by Edu. Dept., Govt. of Gujarat vide Notification No.:TEU-2610-1775-Kh, dt. 29.07.2011 was deeply discussed. The Council took note of the letters no. ISC-7/ Univ./IITE/pa.dho./Gre.pe.su./2023/1565, Dt.18.04.2023 and hence no further process is required at IITE level.

Agenda-3. The 6<sup>th</sup> Convocation of IITE for awarding degree According to IITE Regulation 55, will be held on 13<sup>th</sup> August 2023 for the purpose of awarding degrees to the students who have passed the examination. The estimated cost stands to Rs. 51,00,000/- approximately for Convocation dresses, Convocation Photography, Videography Expenses, Convocation Invitation Card Expenses, Convocation Food Expenses, Convocation Venue Expenses, Convocation Stage setup, seating arrangements & other Miscellaneous Expenses. It is presented before the Executive Council meeting for the principle approval of the said expenditure.

Resolution-3. The Council discussed about matter and recommended to put it with actual expenses before next Council.

Agenda-4. The status of procurement of Goods and Services by the University using different procurement methods during the Financial Year 2019-20, 2020-21 and 2021-22 attached herewith.

The matter is presented before the council for information and ratification.

Resolution-4. The matter was discussed and ratified the same. Further suggested to opt Reverse Auction in GEM process.

Agenda-5. Considering the requirement of Centre of Training, IITE has received a Grant of 212.50 lakhs from Govt. of Gujarat Education Department vide Resolution No. IITE/152022/BJT-29/KH-2 dated 21<sup>st</sup> July 2022, out of which Rs. 20 lakhs has been allotted for the Studio Set-up at IITE, Gandhinagar. The Finance Committee discussed and approved the expenditure of Rs. 20 lakhs.

- The lowest price for the Studio Set-up will be Rs. 24,77,294/- as per the e-tender received.
- The approximate price for the D-SLR camera to facilitate trainings in Centre of Training may be around Rs.50,000/-.

The agenda is submitted for the ratification.

Resolution-5. The matter of Set-up Studio and camera at IITE was approved by the Council and also decided to make excess expenses other than 20 lakh from the University Fund.

Agenda-6. A grant has been sanctioned for research work as per Budget Code 19.2 of Center of Research of IITE. A research proposals were invited from the national level by the Center of Research. In this regard approval has been given for allotment of research grants to the researchers recommended by the Scrutiny Committee. The Name of Researcher, Title of Research Proposal and Budget Sanctioned Amount are attached herewith.

The agenda is submitted for the information.

Resolution-6. The Council took note of the matter of allotment of research grant to the below given researchers recommended by the Scrutiny Committee.

Sr	Name	Titles of Project	Amount sanctioned
1	Dr. Shnaoli C Acharya	Physical and Psycho-social safety of school children in West Bengal: An Evaluative study	Rs. 1,70,000
2	Dr. Sheena Thomas,	A study on the Role of Contemporary Teacher	Rs. 1,60,000

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	Prof. Dr. Shibani Basu Dubey	in the context of EDUCARE(Empowering Development through up skilling Capacity, Advocacy, and Resourceful Education) with special reference to Gujarat and Madhya Pradesh.	
3	Dr. Birender Kaur	Techno-Pedagogical competence of Pre-service Teachers: Predictive role of Cognitive Flexibility and Mindful Attention Awareness.	Rs. 2,50,000
4	Dr. Pathloth Omkar, Prof. Asheesh Srivastava, Dr. Manisha Rani	"Mapping the Experiences, Capabilities and Educational Aspirations of Children with Disabilities in Bihar: N Exploratory Study."	Rs. 3,00,000
5	Dr. Aarti Yadav, Dr. Renu Yadav	Impact of Flipped learning on Academic Achievement and High-order thinking skills among prospective Teacher.	Rs. 2,00,000
6	Dr. Naresh Govindbhai Maurya	Mental Health and adjustment among Divyang Students.	Rs. 2,00,000
7	Dr. Sonia Sthapak, Dr. Ajay Samir Kujur	Foundational Literacy and Numeracy of Primary Students of Central Uttar Pradesh.	Rs. 1,70,000

Agenda-7. (1) IITE, Centre of Education have done admission in academic year 2023-24 as below table. Kindly note it.

S.N.	Name of Programme	Admitted students (After Cancellation)
1	B.A. B.Ed.	79
2	B.Sc. B.Ed.	101
3	M.A./M.Sc. M.Ed.	53
4	M.Ed.	1
5	B.Ed. M.Ed.	4
6	Ph.D.	17

(2) Two student got provisional admission in B.Sc. B.Ed. programme in academic year 2023-24, but while document verification it was found that the said student have below 50% in 12<sup>th</sup> Marksheet. The matter is put forth the council to discuss and decide as to continue the admission of the students or not. The students belong to EWS category.

The agenda is submitted for the information and decision.

Resolution-7. 1. The matter of admission done by Centre of Education for academic year 2023-24 was discussed and decided to complete the admission process by 31.08.2023 and put the complete admission data in next meeting of the Council.

2. The matter of admission done in EWS category in B.Sc. B.Ed. programme was discussed and decided that to write the letter to Education Department, Government of Gujarat by Centre of Education for guidance and also decided to amend the Rules of Admission of IITE for EWS category reservation from next academic year.

Agenda-8. A grant has been sanctioned for Namo Matrubhumi Mission Shrada Project by Government of Gujarat under Navi Babat - 2023-24 to Center of Research of IITE. Research proposals were invited from the national level by the Center of Research. In this regard approval has been given for allotment of research grants to the researchers recommended by the Scrutiny Committee. The Name of Researcher, Title of Research Project and Budget Sanctioned Amount are attached herewith.

The agenda is submitted for the information.

Resolution-8. The Council took note of the grant sanctioned by Government of Gujarat for Namo Matrubhumi Mission Sharda Project under Navi Babat-2023-24 to Centre

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of Research of IITE. Centre of Research invited proposals from the National Level. In this regard approval has been given for allotment of research grant to the Researcher as per recommendation of the Scrutiny Committee as below.

Sr.	Name	Title of Project	Amount Sanctioned
1	Dr. Sudhir Tandel, Prof. Jayna Joshi, Dr. Bhavesh Raval	Process of Elementary Education in Gujarat	Rs. 92,00,000
2	Dr. Viral Jadav, Dr. Sheetal Helaiya, Dr. Paras Uchat	Progress of Secondary and Higher Secondary Education in Gujarat	Rs. 74,85,000
3	Dr. Jyoti Raval	Comparative Study of Education Policies Implemented in Gujarat since Independence	Rs. 6,75,000
4	Prof. Divya Sharma	Current status of School Education of Gujarat in terms of implementation of NEP 2020	Rs. 26,65,000
5	Prof. Prerana Shelat, Dr. Dipika Patel, Dr. Mehul Dave, Dr. Jumishree Pathak	Current Status of Higher Education of Gujarat in terms of Implementation of NEP 2020	Rs. 26,65,000

**Agenda-9.** IITE has been given the responsibility as the nodal agency for safalya project by the state government. Due to lack of fund for the management for safalya programme, it needs to be submitted back to the government. The letter is sent for submitting the project back to the government. The matter is put for the approval of the council.

**Resolution-9.** The Council acknowledged and ratified the same.

**Agenda-10.** IITE has been designated as the nodal agency for overseeing the GARIMA project by the State Government. Owing to insufficient funding to sustain the GARIMA program, there is a necessity to relinquish its management back to the Government. A formal communication has been dispatched to initiate the project's return to the Government. This matter is being presented to the Council for approval.

**Resolution-10.** The Council acknowledged and ratified the same.

**Agenda-11.** As per the resolution no. TEU/ 2610/1775/kh, Dtd. 29/07/2011 of the Education Department of Gujarat State, two posts of Deputy Registrar have been approved in the year 2011 which are as follows:

No	Title of the Post	No. of Vacancy	Pay Scale
1	Deputy Registrar (UGC Cell)	1	15600-39100, GP-6600
2	Deputy Registrar (Registration Cell)	1	15600-39100, GP-6600

Both the posts are filled and the works have been distributed among them. Due to the nomenclatures of these two posts, only limited work of UGC cell & Registration cell can be assigned to the post holders. As per IITE act, statutes, ordinance and regulations of IITE, the office bearing work of the aforesaid post are not only limited to these two cells but also to perform variety of works of the other branches of IITE as well. IITE has renamed the post as 'Deputy Registrar'.

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The matter is presented for the information and Ratification.

Resolution-11. The Council discussed the above matter. IITE has filled both said post as Deputy Registrar in general and assigned the work as per requirement of IITE. It is noted that both posts are treated as Deputy Registrar with same nomenclature. Further, it is recommended to write a letter to the State Government for the same.

Agenda-12. An Employee wants to apply in three post namely : Registrar, Finance Officer & Controller of Examinations at Central University of Guajrat respectively. As per the notification (Recruitment Rules) from CUG the above three post is tenure post for five years.

According to Resolution No. 12 22<sup>nd</sup> Meeting of Executive Council, Dtd. 07/06/2022 of IITE "It was further decided that whenever employee is selected in any other organisation and if he ask for the LIEN, maximum 01(one) year of LIEN will be sanctioned to him. This condition will not apply to the employee when he/she is appointed for a tenure post made by the Central University/ State University/ Institute of National Importance/ Central Government/ State Government of Gujarat"

As per direction on the concern file, the NOC was given & matter is to be presented before the Executive Council for the guidance.

Resolution-12. The Council deeply discussed the matter and decided that the tenure post as per UGC Guideline should be given LIEN.

Agenda-13. A letters received from Education Department vide no. : ED/0599/06/2023, Dtd. 01/07/2023 & ED/0602/06/2023, Dtd. 01/07/2023 by email from Education Department dtd. 05/07/2023 address to Commissioner of Higher Education, University Branch, Block No. 12, Dr. Jivraj Mehta Bhavan, Gandhinagar.

A letter is saying that: "According to the resolution no. : HRE/2020/572/kh.1 & જાણભ/૧૨૨૩/સિ.કે.લ./૪/૧, Dtd. 31/05/2023 of the department, the institutions affiliated with the IITE have been deaffiliated, this will reduce the functioning of all the post of IITE. Hence the performance of all the posts of the university has to be reviewed."

In Connection with that IITE issued a Office Order No. : મકમ/CHE Ref/Work Review/237/2023, Dtd. 28/07/2023 to all non-vacational employees to give a work review report. The report from concern employee has been attached herewith.

As per direction on the concern file the matter is to be presented before the Executive Council for the guidance. (1) Education Department vide no. : ED/0599/06/2023, Dtd. 01/07/2023 & ED/0602/06/2023, Dtd. 01/07/2023, (2) Education Department Email Dated 05/07/2023, (3) IITE Office Order No. : મકમ/CHE Ref/Work Review/237/2023, Dtd. 28/07/2023, (4) The report from concern employee - List Attached)

Resolution-13. The Council discussed the matter of work review report of non-vacational employee and decided to form a Committee as below to review all the reports submitted by the employees and give their recommendations.

Sr. No.	Name of Committee Member	Designation
1	Dr. H. B. Patel	Convener
2	Dr. K N Kher	Member

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3	Sr. Amit Jani	Member
4	Dr. H. C. Patel	Member
5	Sr. Kiran Parmar	Member

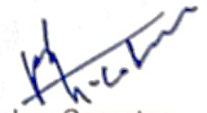
Agenda-14. IITE issued an Office Order No. : ૫૩૫/CHE Ref/Work Review/237/2023, Dtd. 28/07/2023 to all non-vacational employees to give a work review report. Nine such employees have not submitted the same.

The matter is to be presented before the Executive Council for the guidance. (1) Education Department vide no. : ED/0599/06/2023, Dtd. 01/07/2023 & ED/0602/06/2023, Dtd. 01/07/2023, (2) Education Department Email Dated 05/07/2023, (3) IITE Office Order No. : ૫૩૫/CHE Ref/Work Review/237/2023, Dtd. 28/07/2023, (4) IITE Instruction No. : ૫૩૫/CHE Ref/Work Review/362/2023, Dtd.21/08/2023, (5) The List of employee not submitted work review report)

Resolution-14. It is decided to give a note to such employee.

Date: 04.10.2023

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Member Secretary

Schedule - A

Action Taken Report of the 28<sup>th</sup> Meeting of the Executive Council

Resolution-1 Minutes of the 27<sup>th</sup> meeting of the Executive Council dated 06.05.2023 was approved by the Council, with following amendment in Regulation 66(5) and (6) in the Resolution 20.

Regulation 66: Qualification, Pay, Duties ad Recruitment of Teaching Posts

[5] Assistant Professor (Education)(Direct Recruitment)

5	Educational and other qualification required for direct recruitments	Essential: (1) Post Graduate Degree in Arts / Humanities/ Sciences/Commerce with a minimum of 55 % marks (or an equivalent grade in a point scale wherever grading system is followed) (2) Post Graduate Degree in Education (M.Ed.) with minimum 55 % marks (or an equivalent grade in a point scale wherever grading system is followed) (3) Doctor of Philosophy in Education as prescribed by UGC Regulation, 2018 or NET/SLET in Education
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[6] Assistant Professor (Subject)(Direct Recruitment)

5	Educational and other qualification required for direct recruitments	Essential: (1) A Master's degree with 55 % marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. (2) Degree in Education (B.Ed.) with minimum 55 % marks (or an equivalent grade in a point scale wherever grading system is followed) (3) Doctor of Philosophy in the Subject as prescribed by UGC Regulation, 2018 or NET/SLET in subject. Desirable: (1) M.Ed. or M.A. Education
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Resolution-2 Action taken report of minutes of the 27<sup>th</sup> meeting of the Executive Council dated 06.05.2023 was approved by the Council.

Resolution-3 The Annual Report of University for the year 2022-23 was approved by the Council and forwarded to the General Council at its 5<sup>th</sup> meeting for further approval.

Resolution-4 The Council approved the Annual Accounts of IITE for Financial Year 2022-23 and forwarded to the General Council at its 5<sup>th</sup> meeting for further approval.

Resolution-5 The Council approved the MoU between Institute of Teacher Education (IITE) and Information and Library Network (INFLIBNET), Gandhinagar.

Resolution-6 The Council took note of Status Report of Strategic Plan (IDP) of the University (2022-23 to 2026-27).

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- Resolution-7 The Council had taken note of participation of IITE in National Institutional Ranking Framework 2023 and Gujarat State Institutional Ranking Framework (GSIRF).
- Resolution-8 The Council had taken note of the Status report of 12 Resolutions which were declared on 12<sup>th</sup> Foundation Day.
- Resolution-9 The Council had taken note of Three days Online Training Programme conducted by Indian Institute of Teacher Education (IITE) in collaboration with National Institute of Disaster Management (NIDM), Ministry of Home Affairs, Government of India.
- Resolution-10 Council took note of the matter of Health Check-up of IITE Employees.
- Resolution-11 The Council took note of Group Insurance of LIC for regular employees of IITE.
- Resolution-12 The Council took note of personal accident policy for Contractual Employees of IITE and suggested to find the donor for the premium of the policy.
- Resolution-13 The Council took note of appointment of Mr. Jatin Chavda for the selection as Deputy Registrar (General) (Against Lien) on regular post with the Lien of one year in the post of Assistant Registrar.
- Resolution-14 The Council took note of Personal Appraisal System.
- Resolution-15 The Council took note of the visit of Branch Heads of IITE to various nearby Universities to understand Best Practices of them.
- Resolution-16 The matter of fixation of the Grade Pay for the post of Office Superintendent, Student Welfare Officer and Chief Warden sanctioned by Edu. Dept., Govt. of Gujarat vide Notification No.:TEU-2610-1775-Kh, dt. 29.07.2011 was deeply discussed. The presentations of these employees sent to the State Government many times in favor of employee. Further once may be forwarded to the State Government. The matter is in process at Establishment Branch.
- Resolution-17 The Council discussed on status of University Fund and appreciated the increment. It was advised to follow the recommendation of 61<sup>st</sup> Finance Committee meeting.
- Resolution-18 The Council had taken note of activities of Physical Education and Sports branch during the year 2022-23.
- Resolution-19 The Council took note extension of empanelment for Event Management and Photography, videography, quickies etc. further one year to agencies:
- Xpertz holidays pvt. Ltd - Event Management and
  - Drashti communication - Photography, Videography, Documentary film and Quickies
- The matters were discussed and the Council had taken note of it.
- Resolution-20 The Council had approved the Regulation-2023 and Ordinance-2023. Same have been notified by the Academic Branch vide notification no. 133, dated 13.07.2023.
- Resolution-21 The Council had taken note of 11<sup>th</sup> Youth Festival "Kalakunj" and participation in West Zone Youth Festival organised by Association of Indian Universities at Ganapat University, Kherva and ratified the expense for the same.
- Resolution-22 The Council took note of No. of Students appeared, total No. of Students Passed in the Examination, Course and semester wise number of students who secured particular Grade during last 2 Semester End Examinations organized by University.



Resolution-23 The Council took note of MoU to be signed by Indian Institute of Teacher Education (IITE) with Inter University Centre for Teacher Education (IUCTE), Varanasi and State Institute of Advanced Studies in Teacher Education, Haryana for Student Exchange and ratified it.

Resolution-24 The Council took note of status of procurement of Goods and Services by the University using different procurement methods during the Financial Year 2022-23.

*H. K. S.*