

Indian Institute of Teacher Education, Gandhinagar
35th Meeting of the Executive Council, Date: 24.05.2024

Minutes of the Meeting

The 35th meeting of the Executive Council of the IITE was held on 24.05.2024 at 01.00 p.m. at IITE Campus, Gandhinagar. The following members of the Executive Council were present during the meeting.

Name of the Member	Designation	Present/Absent
Dr. Kalpesh Pathak, Vice Chancellor, IITE, Ex-officio	Chairperson	Present
Principal Secretary (Higher & Technical Education), Education Department, Government of Gujarat, Ex-officio	Member	Absent
Secretary, Finance Department, Government of Gujarat, Ex-officio	Member	Absent
Commissioner of Higher Education, Education Department, Government of Gujarat, Ex-officio	Member	Absent
Prof. Hasmukh B. Patel, Member of Academic Council & Professor, School of Education, Central University of Gujarat	Member	Absent
Dr. Nalini Patil, Member of Academic Council & Principal, SNDT College of Education, Pune	Member	Absent
Director, Gujarat Council of Educational Research and Training, Gandhinagar	Member	Absent
Chairman, Gujarat Secondary and Higher Secondary Education Board	Member	Absent
Dr. Divya Sharma, Director, Centre of Education, IITE	Member	Present
Dr. Sonal Thareja, Director, Centre of Training, IITE	Member	Present
Shri Vitthalbhai Patel, Finance and Accounts Officer, IITE, Ex-Officio	Member	Present
Dr. Madhusudan Makwana, Registrar, IITE, Ex-Officio	Member Secretary	Present

Shri B. M. Solanki, Joint Director, Gujarat Secondary Education Board was present at the meeting as an invited member. Dr. Nalini Patil, Dr. H. B. Patel, Director, GCERT and Chairman, GSHSEB remained absent with oral permission of the Chairperson.

Agenda-1. Minutes of the 32nd meeting of the Executive Council dated 03.02.2024 is put before Council for consideration and approval.

Resolution-1. Minutes of the 32nd meeting of the Executive Council dated 03.02.2024 was approved by the Council, with following amendment in it:

"Action taken report for the Resolution 23 and 24 taken during 31st meeting of the Executive Council and status reports of these agenda shall be presented before Executive Council during its next meeting."

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- Agenda-2. Action taken report of minutes of the 32nd meeting of the Executive Council dated 03.02.2024 is put before Council for consideration and approval.
- Resolution-2. Action taken report of minutes of the 32nd meeting of the Executive Council dated 03.02.2024 was approved by the Council. (Schedule A)
- Agenda-3. Minutes of the 33rd meeting of the Executive Council (Special Joint Meeting of the Executive Council and Academic Council) dated 06.02.2024 is put before Council for consideration and approval.
- Resolution-3. Minutes of the 33rd meeting of the Executive Council (Special Joint Meeting of the Executive Council and Academic Council) dated 06.02.2024 was approved by the Council.
- Agenda-4. Action taken report of minutes of the 33rd meeting of the Executive Council (Special Joint Meeting of the Executive Council and Academic Council) dated 06.02.2024 is put before Council for consideration and approval.
- Resolution-4. Action taken report of minutes of the 33rd meeting of the Executive Council (Special Joint Meeting of the Executive Council and Academic Council) dated 06.02.2024 was approved by the Council. (Schedule B)
- Agenda-5. Minutes of the 34th special meeting of the Executive Council dated 01.05.2024 is put before Council for consideration and approval.
- Resolution-5. Minutes of the 34th special meeting of the Executive Council dated 01.05.2024 was approved by the Council.
- Agenda-6. Action taken report of minutes of the 34th special meeting of the Executive Council dated 01.05.2024 is put before Council for consideration and approval.
- Resolution-6. Action taken report of minutes of the 34th special meeting of the Executive Council dated 01.05.2024 was approved by the Council. (Schedule C)
- Agenda-7. As per the directive of the Education Department, Government of Gujarat, admissions for the academic year 2024-25 are to be conducted for students who have registered with the GCAS portal of the Government of Gujarat. Additionally, the Education Department has issued two circulars outlining the procedures for upcoming admissions, and it is imperative that we adhere to the timeline provided by the department.

The following points require discussion and approval by the Council:

- The Admission Committee has recommended aligning the admission process with the directives of the Education Department, Government of Gujarat.
- In accordance with the directive from the Education Department, a committee for Grievance Redressal, Document Verification, and Admission have been formed.
- IITE has consented to adopt the CUET score for both undergraduate and postgraduate admissions. The Admission Committee recommends processing the CUET merit after evaluating the merit of the i3T test conducted by IITE.
- IITE is conducting the Integrated Test for Teacher Trainees (i3T) for undergraduate, postgraduate, and Ph.D. programs. The examination centres for conducting the examinations will also be decided accordingly.

Agenda is put before Council for discussion and approval.

- Resolution-7. The matter was discussed by the Council members and approved by the Council. Furthermore, it has been resolved that the Vice Chancellor is

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empowered to make decisions regarding the admission process in accordance with the recommendations made by the Admission Committee during the admission process.

Agenda-8.

A representation has been received from various non-teaching employees of IITE to review the decision of the Executive Council. The details are as follows:

- As per Resolution 11 of 27th Executive Council meeting, it was decided to write a CR of all non-teaching employees for the eligible period as per the GCSR and amendments.
- During the 28th Executive Council meeting, it was amended by resolution 2 (Action taken Report of 27th EC meeting). The amendment made in resolution 11 of 27th EC meeting was "Necessary amendments may be done for CR/PAR at University level".
- As per resolution 11 of 32nd Executive Council meeting it was decided that the following arrangements regarding the CR are sanctioned for all non-teaching employees:
 - Reporting Authority : Registrar
 - Reviewing Authority : Vice Chancellor
 - Referral Board : Executive Council

A representation is received from various non-teaching employees of IITE to cancel the resolution 11 of 32nd Executive Council meeting (above stated) and to process Annual Confidential Report (CR) as per the guidelines of GCSR and its amendments or Resolutions of the Government of Gujarat.

The matter is put before Council for discussion and guidance.

Resolution-8. The matter was discussed by the Council members, and it was resolved that the Confidential Report (CR) shall be written as per the provisions made in the GCSR, Gujarat Government Rules and amendments made from time to time. Arrangement shall be as follows.

For non-teaching employees of Class 3 and 4:

- Reporting Authority : Head of the Department
- Reviewing Authority : Registrar
- Referral Board : Vice Chancellor

For non-teaching employees of Class 1 and 2:

- Reporting Authority : Registrar
- Reviewing Authority : Vice Chancellor
- Referral Board : Executive Council

It was further resolved that the Registrar has been empowered to supervise and complete the process at the earliest. The Council also noted that the CRs have not been written for all non-teaching staff of the University since 2013, and it shall be completed with retrospective effect. In case of any difficulty/anomalies in the process, Vice Chancellor shall be competent authority to take decision.

Agenda-9.

IITE has issued a Show Cause Notice dated 14/12/2023 to Dr. Mukeshkumar G. Patel, Director Physical Education to submit the document regarding the fulfillment of his various application. In response to that Dr. Patel has prayed to Gujarat High Court. In connection with that the Special Civil Application No. 21411/2023 by Gujarat High Court has been received.

Mr. Premal Nanavati, Senior Advocate, Gujarat High Court has been appointed for said case.

The matter is presented before the council for information and ratification.

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Resolution-9. The Council took note of the same and ratified the matter. Furthermore, it was instructed that a status report of all court cases pending will be presented at the next meeting.

Agenda-10. Read:

- 1) Education Department Notification No. : PRCh/1215/21/Kh
- 2) Education Department Notification No. : IITE/122016/277/Kh-2, Dt. 18/04/2017
- 3) Education Department Notification No. : ITE-1117-स.अ.ल.-CHE-466-Kh-2, Dt. 18/04/2017

As per above mentioned references the following teaching posts are sanctioned at IITE.

- | | |
|------------------------|------|
| 1) Professor | - 03 |
| 2) Associate Professor | - 09 |
| 3) Assistant Professor | - 14 |

According to these resolutions, the institute had to take the approval of the Education Department, Government of Gujarat to continue the posts every year. IITE has made proposals for extension of these posts since 2019 and it is still pending in the Government. A reminder proposal has been sent by IITE to Education Department, Gujarat, copy is attached herewith.

The matter is presented before the Council for ratification.

Resolution-10. The Council took note for the same and ratified the matter.

Agenda-11. Participation in Bharat-Nepal Higher Education Summit 2024 organized by Association of Indian Universities (AIU), New Delhi and hosted by Kathmandu University, Kathmandu, NEPAL.

IITE participated in Bharat-Nepal Higher Education Summit 2024 organized by Association of Indian Universities (AIU), New Delhi and hosted by Kathmandu University, Kathmandu, NEPAL during 15th - 17th February 2024. Dr. Prerana Shelat, Director, Centre of Education, Dr. Sonal Thareja, Director, Centre of Training, Dr. Madhusudan Makwana, Deputy Registrar and Mr. Vitthalbhai Patel, UDO travelled to Kathmandu to participate in the Summit. For the participation in Bharat-Nepal Higher Education Summit 2024:

1. Payment of Rs. 1,18,000/- (including GST) was made against Registration Fees. This includes lodging and boarding of two participants.
2. Payment of Rs. 10,000/- was made against accommodation arrangement additional two participants.
3. Payment of Rs. 1,03,182/- is to be made against travelling fair (Rs. 1,02,682/- Air Fare from Ahmedabad to Kathmandu to Srirang Travels & Rs. 500/- Taxi Fare to Dr. Sonal Thareja).

Thus, the total expenditure for the participation in the Summit is Rs. 2,31,182/.

The Finance Committee took note of the participation of IITE in Bharat-Nepal Higher Education Summit organized by Association of Indian Universities and hosted by Kathmandu University, Nepal and ratified the expense of Rs. 2,31,182/- incurred for the same vide Resolution 11 in 66th meeting dated 27th February 2024. The matter is placed before the Executive Council for further ratification.

Resolution-11. The Council took note for the same and ratified the matter.

Agenda-12. Guidance regarding available balance in HDFC Bank Account (SB Account No. 50100435361375).



The fees of the students studying in the Center of Education IITE is collected online through ERP which is deposited in HDFC bank account of University. After receiving Even Semester 2024 Fees, The balance in the HDFC Bank Account (SB Account No. 50100435361375) is Rs. 3,16,46,492.22 as on 22-02-2024. The matter was presented before the committee for necessary instruction and guidance regarding the available balance of HDFC bank account.

The Finance Committee resolved to park Rs. 3,00,00,000/- (Rupees Three Crore only) with GIFS in the form of ICD, total 6 ICDs, Rs. 50,00,000/- each for the period of one year (365 Days) vide Resolution 12 in 66th meeting dated 27th February 2024.

The matter is placed before the Executive Council for ratification.

Resolution-12. The Council took note for the same and ratified the matter.

Agenda-13. Information about the Change in Mark sheet specification.

To provide the details of replacement of 3D hologram with the Original Hot Foil in Mark sheets and Degree Certificates issued by the University from 16-05-2024 onwards to the council.

Above change in the Mark sheet and Degree Certificates are informed to the University by the vendor through email dated 15-05-2024 mentioning Security Reason and same is approved by the University Authority on 16-05-2024 on note of Particular file.

Resolution-13. The Council took note for the same and ratified the matter.

Agenda-14. Purchase of 'Resources required' under the Government Grant for Teachers' Training- Nipunta ki Aur.

With reference to the Resolution No. IITE/152022/BJT-29/Kh-2 dated 21st July 2022, by Education Department, Government of Gujarat grant of Rs.212.50 lakhs has been received by Center of Training, IITE. Considering this grant below listed items are to be procured under the head of 'Resources required'.

Sr. No.	Item Description	Quantity	Approximate Budget (Rs.)
1	All in One (Print + Scanner + Xerox) Printer	1	40,000
2	Laptops	2	1,50,000
3	Desktop	2	1,70,000
	Total		3,60,000

Resolution-14. The Council took note for the same and ratified the matter.

Agenda-15. Government Grant Project: Teachers' Training 'Bhavya Divya Bharat' (2023-24).

According to the grant of Rs. 200 lakhs given by the Government of Gujarat (Year 2023-24), training is to be given about Indian Knowledge System as per NEP 2020. Center of Training has conducted 3 trainings till date and the expense done for 2 trainings is listed below. The training consists of expenses related to Remuneration and TA for Resource Persons, Participants' Accommodation, Food, Stationery Kit, Google Meet recording expenses for Online sessions, Miscellaneous and Contingency Expenses which was cost **Rs.8,94,925/-**. The overall expenses are presented before the Council for the Approval.

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Sr.	Expenditure incurred	Amount		Process Followed for Selection
		Batch 1	Batch 2	
1.	Logo Designing	23,600/-		Three Quotation process
2.	Accommodation at Fortune inn Haveli, Gandhinagar	4,28,988/-	3,14,916/-	As per E-Tender Process
3.	Resource Person Remuneration and TA	44,232/-	22,800/-	As per the approval on file note
4.	Stationary for Registration kit from Patel Traders, Gandhinagar.	12,921/-	11,401/-	Three Quotation process
5.	Designing from Charcoal	6,844/-	944/-	Three Quotation process
6.	Photography to Drishti Communications	7,499/-	7,499/-	Empanelment
7.	Miscellaneous	9,876/-	3,405/-	As per the approval on file note
Total		5,10,360	3,60,965	

Resolution-15. The Council took note for the same and ratified the matter.

Agenda-16. Sainik School Teachers' Training, 'PRATIBADDHTA'.

After successful completion of Phase -1: Induction Training 'GURUDIKSHA' in the year 2022, this year we started with Phase - 2: Refresher Training 'PRATIBADDHTA' for the year 2023. Center of Training conducted 12 days (6 days Offline & 6 days Online) Refresher Training for 191 Sainik School Teachers in 2 batches from all over the country. This training consisted of expenses related to Remuneration and TA for Resource Persons, Participants' Accommodation, Food, Training at Sasan Gir, Stationery Kit, Exposure and Visits in and around Gandhinagar, Rental Buses, Google Meet recording expenses for Online sessions, Miscellaneous and Contingency Expenses which was cost Rs. 47,27,567/-. The overall expenses are presented before the Finance Committee for the Approval.

Sr.	Expenditure incurred	Amount		Process Followed for Selection
		Batch 1	Batch 2	
1.	Accommodation at Fortune inn Haveli, Gandhinagar	7,99,262/-	10,14,888/-	As per E-Tender Process
2.	Accommodation at The Fern Gir Forest Resort, Sasan Gir	9,60,701/-	9,90,100/-	As per Newspaper Advertisement Process
3.	Resource Person Remuneration and TA	1,35,998/-	1,13,741/-	As per approval on file note
4.	Stationary for Registration kit from Patel Traders, Gandhinagar.	1,52,956/-		Three Quotation process
5.	Designing from Sharpedges Creative	14,100/-	9,800/-	Three Quotation process
6.	Photography to Drishti Communications	7,499/-	7,499/-	Empanelment

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7.	Transportation Expense (Buses)	1,59,196/-	1,58,934/-	As per Newspaper Advertisement Process
8.	Transportation Expense (Car)	27,810/-	27,720/-	Empanelment
9.	Miscellaneous	77,549/-	69,814/-	As per the approval on file note

Resolution-16. The Council took note for the same and ratified the matter.

Agenda-17. Government Grant Project: Teachers' Training 'Nipunta ki Aur'(2022-23).

According to the grant of 212.50 lakhs given by the Government of Gujarat (Year 2022-23), training is to be given as per NEP 2020. Center of Training, IITE has completed 9 trainings in the year 2022-23.

Center of Training conducted total 5 trainings till date from that the training expenses done for 3 trainings are listed below. The training consists of expenses related to Remuneration and TA for Resource Persons, Participants' Accommodation, Food, Stationery Kit, Google Meet recording expenses for Online sessions, Miscellaneous and Contingency Expenses which was cost Rs.13,86,688/-The overall expenses are presented before the Council for the Approval.

Sr.	Training & Dates	Cost (Rs.)	
1	Total expense done in the year 2022-23	11,71,940	
2	Total Expense done in current year till date (2023-24)		
	I. NEP: 2020 Implementation, Date: 01.09.2023 & 02.09.2023	98,183	2,14,748
	II. Experiential Pedagogies, Date: 29.09.2023 & 30.09.2023	59,173	
	III. Online Pedagogies, Date: 27.10.2023 & 28.10.2023	57,392	
	Total		13,86,688

Resolution-17. The Council took note for the same and ratified the matter.

Agenda-18. Teachers' Training on Grant Project (Bhavya- Divya Bharat).

In reference to the grant received from Government of Gujarat (2023-24) for training academic fraternities of the state, Center of Training has accomplished 3 trainings mentioned below:

1. The fourth training under this project was conducted on 'IKS and Leadership for Growth' dated 06/02/2024 and 07/02/2024 with 48 Principals from various government and private schools.
2. The fifth training under this project was conducted on 'IKS and Leadership for Growth' dated 06/02/2024 and 07/02/2024 with 63 Principals from various government and private schools.

The above briefing is presented to the Council for their kind information.

Resolution-18. The Council took note for the same and ratified the matter.

Agenda-19. Teachers' Training Grant Project (Teachers' Training 'Nipunta ki Aur').

In reference to the grant received from Government of Gujarat (2022-23) for training academic fraternities, Center of Training has accomplished 9 trainings under this in the year 2022-23. 5 trainings had been intimated in Academic

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Council meeting dated 03.02.2024 and further, 4 more trainings under this grant has been done till February, 2024 as mentioned below :

1. The 6th training under this grant was conducted on 'IKS in School Education' dated 19/01/2024 and 20/01/2024 with 40 school teachers.
2. The 7th training under this grant was conducted on 'Innovation Teaching in Digital Era' dated 09/02/2024 and 10/02/2024 with 122 school teachers.
3. The 8th training under this grant was conducted on 'Theater and Drama in School Education' dated 19/02/2024 and 20/02/2024 with 84 school teachers.
4. The 9th training under this grant was conducted on 'Enlightened Narratives: Strengthening Storytelling Pedagogy through Bhagvad Gita' dated 26/02/2024 and 27/02/2024 with 40 school teachers.

The above briefing is presented to the Council for their kind information.

Resolution-19. The Council took note for the same and ratified the matter.

Agenda-20. New Sainik School Teachers' Training – 'VASTUVID'.

The successful completion of Batch 2: GAE (Gap Analysis Exercise) with 41 teacher Participants and further, 42 days Induction Training 'VASTUVID' with 40 Teacher Participants got accomplished.

The 42 days' training was done into three following phases:

1. 18th - 23rd December, 2023(6 Days Offline Training)
2. 01st January to 28th February, 2024 (30 Days Online Training)
3. 22nd January to 27th January, 2024 (6 Days Internship at Mentor Sainik School)

The above briefing is presented to the Council for their kind information.

Resolution-20. The Council took note for the same and ratified the matter.

Agenda-21. Climate Change Training Grant from Climate Change Department, Government of Gujarat.

In reference to the MOU signed with Climate Change Department, Government of Gujarat for training of 5000 teachers all over Gujarat for awareness of Climate Change, kindly find the following details:

The MOU got functional with the Inaugural Batch on 21st March 2023. After that total 9 trainings till date have been done at different B.Ed. Colleges in different districts.

Sr.	Training Venue	Date	No. of Teachers
1	Climate Changes Challenges: Let's Act Together at BISAG - N	27 th to 29 th March, 2023	Engineering Faculties, DTE
2	Shree R. P. Anada College of Education, Borsad	21 st April, 2023	100
3	Shree R. P. Anada College of Education, Borsad	24 th April, 2023	100
4	Darbar Gopaldas Shikshan Mahavidyalaya, Aliabada	11 th May, 2023	100
5	V. T. Chokshi College of Education, Surat	12 th May, 2023	100
6	S. D. Sethiya, Mundra	18 th May, 2023	100

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7	Shree R. P. Anada College of Education, Borsad	07 th July, 2023	100
8	Shree R. P. Anada College of Education, Borsad	11 th July, 2023	100
9	Shree R. P. Anada College of Education, Borsad	24 th January, 2024	100

Resolution-21. The Council took note for the same and ratified the matter.

Agenda-22. For approval of Annual Renewal of ERP expense and its agreement.

At IITE, an ERP system for 'Academic management' was implemented in 2017 from Auromeera Technometrix Pvt. Ltd. The initial ERP, eMali License, was for a five-year period (from 2017-2022). It was subsequently renewed for the year 2023-24. A proposal for annual renewal has been received from the service provider company for the year 2024-25, with the charges mentioned below:

Item	Qty	Rate	Amount (₹)
Annual Maintenance Charges (Year 2024)	1	1,08,000	1,08,000
Cloud Hosting Charges (Monthly)	12	10000	1,12,000
Email Services (Paid to SendGrid, 50000 emails per month)	12	2100	25,200
Total			2,45,200
Online admission charges per form	38		

As per Resolution No.38 of the 5th General Council meeting, IITE got approval for SMART portal; and now, IITE has commenced further process for data uploading work to implement "SMART" - the ERP portal provided by the Education Department, Government of India. The complete implementation of the project may take around six months. Therefore, during this transitory phase, the present ERP system is required for smooth functioning of academic management and other related work, for one more year. Moreover, if the agenda is approved, IITE will need to enter into an agreement with the service provider. A copy of the draft agreement has been submitted for approval and discussion.

The agenda is for the approval and discussion.

Resolution-22. The Council members discussed the matter and approved the proposal and draft for the agreement to be made with the service provider.

Agenda-23. As per resolution 15 of the 30th Academic Council meeting, it has been resolved that necessary amendments shall be made to the existing ordinances and regulations of IITE to make provision for offering Ph.D. programs in subjects other than Education. This matter will be put before the Executive Council for necessary approval.

The amended ordinances and regulations regarding the provision to offer Ph.D. programs in subjects other than Education are attached herewith for discussion and approval by the Council.

Resolution-23. The Council accepted the recommendation made by the Academic Council vide resolution 15 of the 30th Meeting of the Academic Council regarding amendments to be made to the existing ordinances and regulations of IITE to make provision for offering Ph.D. programs in subjects other than Education. It was further resolved that, to Implement ITEP at the University it is necessary to offer Ph.D. in multidisciplinary subjects at IITE.

After discussion, it was resolved to amend following Ordinances.

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- Ordinance 13
[1] Research Degree in Education, Sciences & Mathematics, Languages, Social Sciences & Humanities, Commerce & Management
- Ordinance 15
[1] This Ordinance shall apply to the Ph.D. programme conducted in Education, Sciences & Mathematics, Languages, Social Sciences & Humanities, Commerce & Management at the IITE.
- Ordinance 15 [6]
[a] Entrance Test
All applicants shall give the entrance test i3T as decided by the University.
The entrance test i3T will be based on the papers mentioned below.
Paper I will be common for all candidates and Paper II will be related to the Post Graduate subject of the student. Students will prepare for the entrance from the available sources. IITE shall not provide any study material for the test.

Paper No.	Paper Type	MCQ	Marks
Paper 1:	Section A (30 MCQ) Research Methodology Section B (30 MCQ) Reasoning and Comprehension Skills	60	60
Paper 2:	Concerned subjects upto PG Level	60	60
	Total	120	120

Duration of the test: 120 minutes

The format of the Entrance Test shall be as decided by the University and reviewed time by time.

Agenda-24. To deposit the NPS arrears amount of the employee of IITE

The matter of deposition of the NPS amount of outstanding period (from the date of eligibility for NPS deduction to the date the deduction commenced from salary) of the permanent employees working at IITE from whose salary, the NPS amount is currently deducted, is under consideration of the University. The employee has to deposit the total outstanding due amount to the University and the University will deposit the amount to the government account as per the schedule generated on IFMS.

The matter is presented before the executive council for approval and further guidance in the matter.

Resolution-24. The Council discussed the matter and approved it. Furthermore, it was resolved that the total outstanding period (from the date of joining of the Employee in the present post) shall be considered for the deposition of the employee share for the purpose of NPS.

Agenda-25. IITE issued a order vide no. : IITE/MKM/Kulsachiv/1781/2024, Dt. 01/05/2024 to relieve Dr. Himanshu C. Patel from the post of Registrar. Hon'ble Vice Chancellor nominate the charge for the post of Registrar to Dr. Madhusudan D. Makwana, Deputy Registrar vide no. : IITE/MKM/Kulsachiv/1781/2024, Dt. 01/05/2024.

In this regard the following things happened. Details is as under:

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- 1) Dr. Patel has not handover the charge for the post of Registrar to Dr. Makwana.
- 2) As per order of the Vice Chancellor, IITE, Dr. Himanshu Patel has to provide guarantee or to submit an affidavit that he does not possess any data or documents of the University physically or in digital form. University requested him to submit about the same by email, but there is no response or action from Dr. Himanshu Patel.
- 3) Dr. Patel denied to submit the report of the work review committee meeting held on dt. 09/04/2024.
- 4) Dr. Patel has taken with him the CCTV Camera, DVR and its digital records from the office of the Registrar before leaving the office on Dt. 01/05/2024. University requested him to submit about the same by email, but there is no response or action from Dr. Himanshu Patel.

For all mentioned matter, University requested him by email to take action and complete the task, more than once, but no positive response/action from his side.

The matter is presented before the Council for ratification.

Resolution-25. The Council took serious note for the same and ratified the matter.

Agenda-26. Report of the Committee for promotion policy for non-teaching employees of IITE.

A 02 members Committee has been constituted by the Vice Chancellor vide Office Order No.1850 dated 21.05.2024, to recommend promotion policy for the non-teaching employees of the IITE.

Committee has submitted its report on 24.05.2024 and is annexed herewith. Committee has prepared draft "Indian Institute of Teacher Education (Appointment by Promotion) Rules, 2024" and recommended to implement it.

Report of the Committee is placed before the Council to discuss and decide.

Resolution-26. The Council discussed the matter and it was decided to accept recommendations of the Committee. The Council also resolved to approve implementation of "Indian Institute of Teacher Education (Appointment by Promotion) Rules, 2024" (Annexure – 1). It was further resolved that these rules should undergo a rational review. Any amendment in it, if any, should be placed before the Council during at its next meeting.

Agenda-27. Read:

- 1) IITE Advertisement Brochure for Various contractual Teaching and Non-Teaching post
- 2) Appointment Order for the post of Professor on Contractual Basis.

As per the brochure mentioned in read-1 and read-2, following instruction were given for the contractual post of Professor.

"The appointment on the post of Professor will be given for 11 month which can extended up to maximum 3 years subject to the review of work after 11 month."

In this regard Two Professor namely 1- Dr. Satish Prakash Shukla & 2- Dr. Sonal Thareja were selected. The tenure of both the above Professors will be completed on 31.05.2024 as per their appointment order mentioned in read-2.

The matter is presented before the Council for discussion and direction.

Resolution-27. The Council members discussed the matter and resolved that a Review Committee shall be formed. It was further resolved that the Vice Chancellor is

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empowered to form the committee, and based on the Committee's report, the process shall be completed.

Agenda-28. Read:

- 1) A letter from Commissioner of Higher Education vide no. : ISC-7/Uni./2024/1339, Dtd. 16.05.2024.
- 2) Social Justice and Empowerment Department notification Dtd. : 18.08.2021
- 3) General Administrative Department notification Dtd.: 17.09.2021.

As per letter mentioned at read-1, the Commissioner of Higher Education instructed to follow the instruction mentioned in resolution by Social Justice and Empowerment Department and General Administrative Department for disability in direct recruitment in different cadre.

According to this notification mentioned at read-2 and 3, the ratio for the disable person in direct recruitment has been fixed at 4 percent and the institute has to maintain special roster register for disability in different cadre of sanctioned post as well as dedicate fixed number to disability post in roster register.

The matter is presented before the Council for discussion.

Resolution-28. The Council discussed the matter and resolved that the necessary process shall be completed as per government directions. Furthermore, the roster shall be maintained as per the provisions made by the Government, and a report should be submitted on the same in the next Council meeting.

Agenda-29. Read:

- 1) Representation of Regular Non-Teaching Employee of IITE Dtd. 20/05/2024.
- 2) Education Department Notification No. : ITE-1217-57-kh2, Dt. 13.10.2017.
- 3) Finance Department Notification No. : PGR/102022/O-360/Pay Cell(CH), Dt. 24/09/2022.
- 4) Finance Department Notification No. : PGR/102022/O-360/Pay Cell(CH), Dt. 24/09/2022.

As per notification mentioned at read-2 the Education Department sanctioned the 7th pay benefit to non-teaching employee of IITE. According to this resolution transport allowance for non-teaching employee was discontinued. Since then the transport allowance of nonteaching employee of IITE has been stopped. In this connection IITE has sent a proposal to sanction transport allowance to regular non-teaching employee of IITE to Commissioner of Higher Education. It is pending in Government.

As per notification mentioned read 3 and 4 the Finance Department issued a notification for revision of Transport Allowance.

As per above application received regular non-teaching employee demand to sanction transport allowance as per Government of Gujarat norms mentioned in read 3 and 4.

The matter is presented before the Council for discussion.

Resolution-29. The Council discussed the matter and it was decided to sanction the payment of the transport allowance to all eligible regular non-teaching employees of the IITE. It was resolved that budgetary provisions be made to approve the transport allowance from the University Development Fund Account. Furthermore, it was resolved that an undertaking from the employee shall be taken to abide future action taken, if any, in this regard from the University. This decision shall take effect from 01.04.2024.

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Agenda-30. For approval of annual ERP bill payment:

At IITE the ERP system for 'Academic Management' was renewed for the- year 2023-24 with Auromeera Technometrix Pvt.Ltd. The agreement was made for one year (2023-24).

As per the agreement, the approved payment conditions excluding applicable tax were as follows:

- Annual support and functionality enhancement resource cost : 45000/-
- Annual cloud hosting charges : 45000/-
- Annual email services : 1600/- per month
- Online admission form with online payment : Rs. 38/- per form

The final payable proforma invoice bill has been raised by the company as below:

Sr	Bill No.	Particular	Date	Total Payable
1	PINV-000011	Auromeera Technometrix Pvt. Ltd. (Bill for AMC charges)	13.03.2024	128856/-
2	PINV-000018	Auromeera Technometrix Pvt. Ltd. (Bill for online admission process)	16.03.2024	51431/-

The matter is submitted for the approval and discussion.

Resolution-30. The Committee discussed the matter and approved the payment of annual ERP bill.

Agenda-31. An inquiry committee was constituted vide resolution 08 of 20th meeting of Executive Council. Shri G. M. Patel was appointed as an inquiry committee. A decision was taken to complete the inquiry and submit the report to the Executive Council. Report of the said committee was submitted on 19.11.2022 and the same is presented in closed cover before the Council.

Following Matters of Dr. Nishant Joshi, Assistant Professor are presented before Executive Council for consideration and discussion.

1. With reference to University circular dated 30.11.2024, Dr. Nishant Joshi remained absent from the office from 06.12.2024 to 28.01.2022 (total 54 days). He joined his duty on 29.01.2022. No decision has been taken regarding his absence till date.
2. Dr. Nishant has been paid 05 days salary for the month of December, 2021. Salary for 26 days of December, 2021 and January, 2021 has not been paid.
3. Dr. Nishant has not been paid the salary for April, May and June, 2022.
4. Dr. Nishant Joshi was absent from duty during the period Dated 29.09.2022 to 11.11.2022 without consent/approval of the competent authority.
5. Salary of Dr. Nishant Joshi, Assistant Professor was not paid for the month of October, 2022 and November, 2022 of following his absence.
6. A Show Cause Notice Vide no. IITE/Esta/SCN/NJ/2214/2022 and IITE/Esta/SCN/NJ/2275/2022 Dt. 07/02/2022 and 15/02/2022 has been issued to Dr. Nishant Joshi, Assistant professor regarding his absence without permission and allegations made against IITE.
7. A petition vide no. 11/2022, dt. 24/02/2022 has been filled against IITE by Dr. Nishant Joshi, Assistant Professor at the Gujarat Educational Institute Service Tribunal, Ahmedabad.
8. In connection with the absence without permission and allegations made against IITE, a departmental inquiry has been filled by sending a

(Signature)

- charge sheet to him as per recommendation of Executive Council. The inquiry report was submitted by Inquiry Officer on 19.11.2022.
9. The increment of Dr. Nishant Joshi, Assistant Professor have been kept pending since July, 2022 on the basis of file approval.

The agenda is submitted for further discussion.

Resolution-31. The matter was discussed by the Council and it was resolved that a long time has passed after submission of the Report by the Committee at University and the report submitted by the committee has remained unopened for a long time for no reason. So, it was decided by the Council to constitute a committee to review the process and other pending matters of the Dr. Nishant Joshi and submit a report for the same, the members of the Committee should be:

- Advocate/Legal Expert
- Senior Administrator
- Neutral Senior Member

Furthermore, it was resolved that the Vice-Chancellor, IITE is empowered to nominate the members of the said Committee, and the report shall be submitted within 10 days to the Vice-Chancellor. The Vice-Chancellor is also empowered to make decisions and necessary actions based on the report submitted by the Committee.

Agenda-32. A committee was formed vide resolution 13 during 29th meeting of the Executive Council to submit Work Review Report of non-vacational employees of the University to review all the reports submitted by the employees and give its recommendations. Meetings of this Committee were called on 23.11.2023 and 09.04.2024. Reports of these meetings are submitted before the Council to review and discuss the matter.

Resolution-32. The matter was discussed by the Council and the matter is pending since a long, the matter is regarding service matter of the Employees of the University and many reminder letters have been received from the Government of Gujarat, it was decided by the Council to constitute a committee to review matter and submit a report for the same, the members of the Committee should be:

- Advocate/ Legal Expert
- Senior Administrator
- Neutral Senior Member

Furthermore, it was resolved that the Vice-Chancellor, IITE is empowered to nominate the members of the said Committee, and the report shall be submitted within 07 days to the Vice-Chancellor. The Vice-Chancellor is also empowered to make decisions and necessary actions based on the report submitted by the Committee.

Date: 30.05.2024


Member Secretary
Executive Council, IITE

Schedule – A

Action Taken Report of the 32nd Meeting of the Executive Council

- Resolution-1 Minutes of the 29th meeting of the Executive Council dated 23.08.2023 was approved by the members of the Council.
- Resolution-2 Action taken report of the 29th meeting of the Executive Council dated 23.08.2023 was approved by the members of the Council.
- Resolution-3 Minutes of the 30th meeting of the Executive Council dated 19.10.2023 was approved by the members of the Council.
- Resolution-4 Action taken report of the 30th meeting of the Executive Council dated 19.10.2023 was approved by the members of the Council.
- Resolution-5 The Council took note of the admission process through GCAS Portal.
- Resolution-6 The Council took note of the Status report of registration for admission regarding opting for the CUET-PG for Admission to PG courses of IITE.
- Resolution-7 The Council ratified the Advertisement expense of Rs. 3,45,239/- for "Chanakya Award-2024".
- Resolution-8 The Council took note of NCTE Regulations 2024 and accorded approval for the Implementation of it.
- Resolution-9 The Council took note of appointment of Dr. Gopal Upadhyay, Assistant Professor, IITE as a Mentor in the Prerana Program, Vadnagar.
- Resolution-10 The Council took note of the certificate issued to Megha Tadvi, Assistant Professor, IITE for pursuing PhD.
- Resolution-11 The Council ratified the arrangements of CR/PAR for all non-teaching employees. The matter has been put before the Council vide agenda 8 in this meeting for discussion.
- Resolution-12 The Council took note of MoU done by the IITE.
- Resolution-13 The Council took note of participation Vibrant Gujarat Global Trade Show 2024 during 9th January 2024 to 13th January 2024.
- Resolution-14 The Council ratified the information of Bhoomi Poojan and Foundation Laying Program for New Campus Development.
- Resolution-15 As per the resolution the final bill payment of Rs. 7,10,254/- has been processed and penalty has been deducted before the final bill payment amount. The penalty amount is Rs.17,500/-
- Resolution-16 As per resolution the process is ongoing and Non Destructive Test (NDT) tests were performed by SVNIT on the basis of the test further core testing samples have been collected and awaiting for final report.
- Resolution-17 The Council approved the total expenditure of Rs. 26,39,725/- for the event of 12th Kalakunj-2023.
- Resolution-18 The Council approved the total expenditure of Rs. 5,35,694/- for the event of 12th Josh.
- Resolution-19 The Council took note of participation in various sports events by the students and approved the expenditure for it.
- Resolution-20 The Council took note of visits of students under Project Based Learning.
- Resolution-21 The Council approved the expenditure for printing of IITE-Diaries 2024, Calendar 2024 and various brochures.
- Resolution-22 The Council approved the change in total credits in various courses in Regulation 28.

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Schedule – B

Action Taken Report of the 33rd Meeting of the Executive Council
(Special Joint Meeting of the Executive Council and Academic Council)

Resolution-1 As per resolution of 33rd Meeting of the Executive Council (Special Joint meeting of Academic Council and Executive Council) the application for transition to ITEP has been submitted within stipulated time limit to the NCTE, New Delhi.

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Schedule – C

Action Taken Report of the 34th Special Meeting of the Executive Council

- Resolution-1 With reference to the 34th minutes of Executive Council meeting dated 01.05.2024 resolution no.1 the following action has been taken:
- IITE issued an order vide letter no: IITE/MKM/Kulsachiv/1781/2024, Dt.01/05/2024 to relieve Dr. Himanshu C. Patel from the post of Registrar, IITE.
 - Hon'ble Vice Chancellor nominated the charge for the post of Registrar to Dr. Madhusudan Makwana, Deputy Registrar, IITE.
 - A Committee of 02 University Officers was formed as per order of the Hon. Vice Chancellor to submit report about documents/records, available at Registrar Office. On the basis of this report submitted, Hon. Vice Chancellor ordered Dr. Madhusudan Makwana to take charge of the post of Registrar
 - IITE issued an order vide no.IITEMKM/Kulsachiv/1847/2024, Dtd.20/05/2024 to take charge of the post of Registrar to Dr. Madhusudan Makwana.
 - IITE issued a letter vide no. IITE/MKM/Kulsachiv/HimanshuPatel/1842, Dt.:20/05/2024 addressed to Dr. Himanshu Patel to intimate him about non-handover of charge of the post of Registrar at IITE.



Annexure – 1

Indian Institute of Teacher Education (Appointment by Promotion) Rules, 2024

1. These rules may be called Indian Institute of Teacher Education (Appointment by Promotion) Rules, 2024.
2. Definitions: In this rules, unless context otherwise requires
 - 2.1. "University" means Indian Institute of Teacher Education, Gujarat.
 - 2.2. "Executive Council" means the Executive Council of the University constituted under Section 20 of the Indian Institute of Teacher Education, Gujarat Act 2010.
 - 2.3. "GCSR" means Gujarat Civil Services Rules 2010 and amendments made in it thereto.
 - 2.4. Words and expressions used but not defined in these rules shall have the meaning assigned to them in the Gujarat Civil Services Rules, 2002 and its amendments.
3. There shall be provision appointment to any service or post of the University by promotion on each non-teaching post of the University except the post of the Registrar.
4. Promotion Rules shall be applicable to all such regular posts sanctioned by the Government of Gujarat or any other competent authority. This rules shall be applicable to all existing posts as well as regular posts sanctioned in the future.
5. These rules shall be as per provisions of the GCSR 2010, Gujarat Civil Services Classification and Recruitment (General) Rules, 1967 and other Government of Gujarat GRs/Rules, including amendments made in it thereto.
6. These rules shall be applicable to the posts which are sanctioned as regular and permanent posts as well as regular and permanent posts sanctioned in the future by the Government of Gujarat or any other competent authority.
7. If there is any inconsistency/discrepancy in the rules of promotion prescribed by the University with Government of Gujarat / Government GRs/ GCSR, the provision of Gujarat Government shall be applicable.
8. Recruitment by Promotion to the non-teaching employees of the University shall be made by the University Executive Council.
9. The ratio of appointment by direct recruitment to promotion shall be as per Recruitment Rules of the University.
10. Whenever promotion to the non-teaching post is due, the same should be made as early as possible.
11. The promotion should be made subject to the Audit and it should be communicated to the Government.
12. University shall prescribe syllabus of departmental exam for promotion as well as higher scale of an employee duly approved by Executive Council of the University.
13. The following non-teaching sanctioned posts in the University shall ordinarily be filled by promotion based on the recommendation of the selection committee/departmental promotion committee, as per resolution no. TEU-2610-1775-Kh dated 29.07.2011 of the Education Department, Government of Gujarat. Any other post/s sanctioned in the future shall be added to this list and this rules shall be applicable to such post/s.
 - 13.1. Deputy Registrar
 - 13.2. University Development Officer
 - 13.3. Assistant Registrar
 - 13.4. Controller of Examinations
 - 13.5. Student Welfare Officer
 - 13.6. Office Superintendent
 - 13.7. Head Clerk
 - 13.8. Curator
 - 13.9. Accountant/Senior Clerk
 - 13.10. Junior Clerk
 - 13.11. Chief Warden
 - 13.12. Warden Boys
 - 13.13. Warden Girls

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14. There shall be a selection committee which will recommend the name of employee for the promotion based on the selection criteria as decided by the Executive Council and GCSR.
15. The posts which are to be filled by promotion shall be filled from amongst the employees in the next junior cadre on the basis of seniority-cum-merit, i.e. out of persons in the next junior cadre who are adjudged fit (on the basis of passing of a qualifying examinations like CCC/CCC+, Hindi, Gujarati, Departmental Examinations and the Annual Confidential Reports when available) to hold the post, the senior most among them shall be promoted. An employee who has attained age of 45 years shall be exempted from the Departmental Examination as per GCSR.
16. The eligibility norms including experience for regular promotion to different posts shall be as per Recruitment Rules prescribed by the University Authority or IITE Regulations. In case of any employee does not fulfill the said minimum eligibility conditions prescribed by the Government/University, he/she shall not be promoted to the stipulated higher post.
17. Requirement of minimum experience in service or post for Promotion shall be as per provision of the GCSR.
18. Appointment by promotion of an employee can only be made if he is having necessary minimum qualification and requirement for the promoted post.
19. The following shall be the next Junior Cadre for the purpose of promotion to the various posts which are to be filled by promotion.

Sr. No.	Name of Post on which promotion to be given	Next Junior Cadre
1	Deputy Registrar University Development Officer	Assistant Registrar Controller of Examinations
2	Assistant Registrar Controller of Examinations	Student Welfare Officer Officer Superintendent Head Clerk
3	Student Welfare Officer Officer Superintendent Head Clerk	Accountant/Senior Clerk
4	Accountant/Senior Clerk	Junior Clerk
5	Chief Warden	Warden Boys Warden Girls

20. While making an appointment to any post by promotion, the appointing authority may supersede an employee who is apparently not fit to discharge the duties and responsibilities of the post and whose appointment is likely to affect adversely the efficiency of work assigned to that post.
21. If any departmental proceeding are pending against an employee at the time when he becomes eligible for consideration for regular promotion, his case for regular promotion shall be considered along with other candidates. However, his result shall not be declared until conclusion of the departmental proceedings.
22. If on conclusion of the departmental proceedings, the employee is exonerated, he will be entitled to regular promotion immediately after such exoneration and his seniority in the higher post will be reckoned as if he were promoted but for the departmental proceedings. However, the employee shall not be entitled to claim the difference in wages on such regular promotion for the period during which he has not actually worked on the higher post due to the pendency of the departmental proceeding.
23. If any employee, on receipt of the order of his regular promotion for any reasons whatsoever, fails to join the post on which he is promoted within a period of 15 days or any other period stipulated, without prior permission of the appointing authority, he shall not be entitled to regular promotion for a period of one year from the date of such order.
24. Where a Government Servant refuses to accept the promotion, provisions of GCSR shall be applicable.

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