Indian Institution of Teacher Education, Gandhinagar

Minutes of 6th Meeing of Internal Quality Assurance Cell (IQAC)

Meeting Date: 29-04-2024; Place: VCO

Minutes Submission Date: 30-04-2024

6th Meeing of Internal Quality Assurance Cell (IQAC), IITE held on 29-04-2024 at 1:00 P.M. The meeting started with the welcome and introduction of the member by the Head. IQAC with reference to office order: IITE/Esta/IQAC/1586/2024.

After this the meeting agenda were presented and discussed.

Following members were present in the meeting.

No.	Member	Designation	Present/Absent
1	Hon'ble VC of IITE	Chairperson	Present
2	Dr. Prerana Shelat-Professor	Member	Present
3	Dr. Dipti Khanna – Associate Professor	Member	Present
4	Dr. Tejas Pavagadhi- Assistant Professor	Member	Present
5	Dr. H.B. Patel- E.C. Member	Member	Present
6	Head, Academic Branch	Member	Present
7	University Development Officer	Member	Present
8	Dr. Swarnabharati Evani-Alumni	Member	Present
9	Shri Archit Bhatt-Stakeholder	Member	Absent
10	Dr. Divya Sharma-Former Head, IQAC	Invited Member	Present
11	Head IQAC	Member Secretary	Present

During the meeting, the following discussion and resolutions were pointed out.

Agenda-1: Minutes of 5th Meeting of Internal Quality Assurance Cell(IQAC) held 23rd June 2023 is placed before Committee for consideration and approval.

Resolution-1: All the IQAC members noted and approved the minutes of the 5th quarterly IQAC mmeeting. (Annexure-1)

Agenda-2: Action Taken Report on Minutes of 5th Meeting of Internal Quality Assurance Cell (IQAC) held on 23rd June 2023 is placed before committee for consideration and approval

Resolution-2: All the IQAC members noted and approved the action taken report on 5th quarterly meeting. (Annexure-2)

Agenda-3: Status of AQAR for the academic year 2022-23 for information and approval

Resolution-3: All the IQAC members discussed all the criterias throughly. It was resolved to submit AQAR for the academic year 2022-23 on 30th April, 2024 on the NAAC portal.

Agenda-4: Discussion of Feedback of students for course and faculty is taken through ERP and suggestions for further action.

Resolution-4: After healthy discussion, all the members of IQAC unanimously decided to inform Director, CoE to share feedback regarding the faculty generated through ERP to the respective faculty members and to do needful. With reference to the feedback of the course of curriculum collected through ERP will be presented in Academic Council for information and suggestions.

Agenda:5: Any other matter put forth by the chair

Resolution-5: No matter was put forth by the Chairperson.

The meeting ended with vote of thanks to the Chairperson and all the members

of IQAC for giving their valuable time and suggestions.