



Indian Institute of Teacher Education, Gandhinagar

24th Meeting of the Executive Council

Date: 01.01.2023

Minutes of Meeting

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Indian Institute of Teacher Education, Gandhinagar
24th Meeting of the Executive Council, Date: 01.01.2023

The 24th meeting of the Executive Council of the IITE was held on online mode on 01.01.2023 at 12:00 p.m. at IITE Campus, Gandhinagar. The following members of the Executive Council were present offline / online during the meeting.

Name of the Member	Designation	Present / Absent
Vice Chancellor, IITE, Ex-officio	Chairperson	Present
Principal Secretary (Higher & Technical Education), Education Department, Government of Gujarat, Ex-officio	Member	Absent
Secretary, Finance Department, Government of Gujarat, Ex-officio	Member	Absent
Commissioner of Higher Education, Education Department, Government of Gujarat, Ex-officio	Member	Absent
Prof.(Dr.) Hasmukh B. Patel, Member of Academic Council & Professor, School of Education, Central University of Gujarat	Member	Absent
Dr. Nalini Patil, Member of Academic Council & Principal, SNDT College of Education, Pune	Member	Absent
Director, Gujarat Council of Educational Research and Training, Gandhinagar	Member	Absent
Chairman, Gujarat Secondary and Higher Secondary Education Board	Member	Absent
Dr. Prerana Shelat, Director, Centre of Education, IITE	Member	Present
Dr. Sonal Thareja, Director, Centre of Training, IITE	Member	Absent
Finance and Accounts Officer, IITE, Ex-Officio	Member	Present
Registrar, IITE, Ex-Officio	Member	Present

Prof.(Dr.) H. B. Patel, Dr. Nalini Patil, Dr. Sonal Thareja took permission to remain absent from the Chairperson



- Agenda-1 **Minutes of 23rd Meeting of EC:**
Minutes of the 23rd meeting of the Executive Council dated 31.08.2022 is put before Council for consideration and approval.
- Resolution-1 Minutes of the 23rd meeting of the Executive Council dated 31.08.2022 is approved.
- Agenda-2 **Action Taken Report of 23rd EC Meeting:**
Action taken report of minutes of the 23rd meeting of the Executive Council dated 31.08.2022 is put before Council for consideration and approval. (Schedule A)
- Resolution-2 The Action Taken Report of the minutes of the 23rd meeting of the Executive Council dated 31.08.2022 is noted and approved. The reminder shall be sent to the remaining other ATRs.
- Agenda-3 **MOU with NKN for 1 GBPS ILL:**
IITE has made MOU with NKN (National Knowledge Network) to avail of 1 GBPS Internet Lease Line at annual cost Rs. 14,29,275/-. The renewal for the same was due on 30/09/2022. IITE has paid the amount of renewal for the year 2022-2023. The matter is submitted for the information and ratification of the Executive Council.
- Resolution-3 The Council took note of it and approved the expenses made for the 1 GBPS ILL.
- Agenda-4 **Current Item Budget for Financial Year 2023-2024:**
University has prepared the following Budget (Current Item) for Financial Year 2023-24 and submitted it to the Government for sanction.
1 Current Item Budget (Salary and Maintenance) Rs. 2679.73 Lakh
2 New Construction of the building Rs. 5793.00 Lakh.
It is placed before the Executive Council for information and ratification of the matter on recommendation from the Finance Committee. (Annexure 1: Copy of Budget submitted to the Government of Gujarat)
- Resolution-4 The Council took note of the current item budget and ratified the budget submitted to the State Government.
- Agenda-5 **New Item Budget for Financial Year 2023-2024:**
University has prepared the following Budget (New Item) for Financial Year 2023-24 and submitted it to the State Government for sanction.
1 Required establishment (Academic and Admin Posts): Rs. 733.30 Lakh
2 Teachers' Training (Centre of Training): Rs. 212.50 Lakh
3 Research Programmes in the field of Education (CoR): Rs. 249.19 Lakh
4 Cross Disability Research, Resource & Development Unit (CoSE): Rs. 1598.76 Lakh
5 Outsource Manpower (Security): Rs. 25.20 Lakh
6 Outsource Manpower (House Keeping): Rs. 14.40 Lakh
7 Contractual Manpower: Rs. 29.88 Lakh
It is placed before the Executive Council for information and ratification of the matter on recommendation from the Finance Committee. (Annexure 2: Copy of the budget submitted to the Government of Gujarat)
- Resolution-5 The Council took note of the new item budget and ratified the budget submitted to the State Government.
- Agenda-6 **New Item Budget for GARIMA Cell:**
As a Nodal Agency of the Government of Gujarat, IITE has prepared a Budget (New Item) for Financial Year 2023-24 for GARIMA (Gujarat Accreditation & Ranking Institute Mechanism & Arrangement Cell amounting Rs. 1194.00 Lakh and submitted the same to the Government for sanction: It is placed before the Executive Council for information and ratification of the matter on recommendation from the Finance Committee. (Annexure 3: Copy of the budget submitted to the Government of Gujarat)
- Resolution-6 The Council took note of the GARIMA cell established and responsibility is given to IITE by the State Government. The Council took note of the budget and ratified the same

which was submitted to the State Government.

Agenda-7

New Item Budget for SAFALYA Programme for Financial Year 2023-24:

As a Nodal Agency of the Government of Gujarat, IITE has prepared the Budget (New Item) for the Implementation of the SAFALYA Programme amounting Rs. 1245.85 Lakh for Financial Year 2023-2024 and submitted the same to the Government for sanction. It is placed before the Executive Council for information and ratification of the matter on recommendation from Finance Committee. (Annexure 4: Copy of the budget submitted to the Government of Gujarat)

Resolution-7

The Council took note of the Safalya established and responsibility is given to IITE by the State Government. The Council took note of the budget and ratified the same which was submitted to the State Government.

Agenda-8

ERP:

At IITE, ERP system for 'Academic management' was implemented in the year 2017 from Auromeera Technometrix Pvt. Ltd. Initial ERP; eMali Licence for five years (from 2017-2022) with the work order of Rs. 4,35,000/- plus Tax applicable. The stages of the previous payment made are as under:

1 50% of total amount payable Rs 217500/- against bill no 5 dated 1/8/2018.

2 30% of total amount payable Rs 130,500/- against bill no 12 dated 26/9/19

The final 20% payable Performa Invoice bill for Rs. 87000/- has been raised by company as below:

Bill No	Date	Bill Amount	Tax Amount	Total Payable
32	07/09/2022	87000	15660	102660

The matter is submitted for approval.

Resolution-8

The Council took note of the expenses made for the ERP system and approved the same.

Agenda-9

Admission Fees for the Academic Year 2023 - 2024:

The admission process for the academic year 2023-2024 is started. The admission fees for the AY 2022-2023 was as follows.

Course	Application & Processing Charge	Application & Processing Charge for SC & ST Candidate
B.A. - B.Ed., B.Sc. - B.Ed.	500	300
B.Ed.	600	360
B.Ed. - M.Ed, M.Ed., M.Sc./M.A. - M.Ed.	800	480
Ph.D.	1000	700

The information is presented to discuss and approve the Admission Fees for the AY 2023-24. Note: The agenda is also submitted to the FC for ratification.

Resolution-9

The matter is discussed and the recommendation of FC is approved.

Course	Application & Processing Charge	Application & Processing Charge for SC & ST Candidate
B.A. - B.Ed., B.Sc. - B.Ed.	600	360
B.Ed.	700	420
B.Ed. - M.Ed, M.Ed., M.Sc./M.A. - M.Ed.	800	480
Ph.D.	1200	720

Agenda-10

Expenses made during 5th Convocation Ceremony:

Report of expenses incurred during the 5th Convocation ceremony for the academic year 2022-23: The convocation took place on 29th October 2022 at the IITE campus under regulation 51(2) and the approvals received in the 57th Financial Committee dated 03rd October 2022 Resolution No-10. A total of 2658 students were awarded the degree. The convocation expenditure summary is as follows:

No.	Details	Amount	Regulation
1	Convocation dresses (Khadi Sarita)	534440	Reg. 2(7) (E) 9
2	Convocation dresses (Ahmedabad Jilla Khadi Gramudhyod)	22835	Reg. 2(7) (E) 4
3	Convocation dresses Stitching (C. Fulchand)	118020	Reg. 2(7) (E) 4
4	Convocation dresses (Jade Blue)	75300	Reg. 2(7) (E) 4
5	Convocation dresses Stitching (Doliben)	22500	Reg. 2(7) (E) 4
6	Convocation Sutrav Anti (Urvashiben)	32200	Reg. 2(7) (E) 4
7	Convocation Invitation Card Expenses (Jay Ambe Offset)	8200	Reg. 2(7) (E) 4
8	Convocation Photography, Videography Expenses (Empanelled Agency - Drashti Communication)	199003.46	Reg. 2(7) (E) 4
9	Convocation Food Expenses (Empanelled Agency - Khushboo Caterers)	186665	Reg. 2(7) (E) 4
10	Convocation Stage setup, seating arrangements (Empanelled Agency - Xpertz Holidays Pvt. Ltd.)	1357974	Reg. 2(7) (E) 4
11	Miscellaneous Expenses	67681	
12	Total	2624818.46	

The amount and method of expenditure are placed before the Council for information and approval.

Resolution-10

The Council took note of it and approved the expenses made as submitted in the agenda in favor of the convocation.



Agenda-11

Expenses made for NAAC Peer Team Visit:

The University has incurred an expenditure of Rs. 12,42,581/- for the process of NAAC Accreditation of the University. The expenditure was incurred on the travel and hospitality of NAAC Peer Team, preparation and submission of SSR, renovation, up-keeping of the campus, and other preparatory work in connection with the accreditation process by NAAC. Heads of Expenditure:

	Traveling Expenses	Stay, Food/ Refreshments	Preparatory Meetings, Printing SSR, Stationary & Misc. Expenses	Total Expenditure
	114273	521959	606349	1242581
	Reg. 2(7)(E)4	Reg. 2(7)(E)9	Reg. 2(7)(E)9	

Hence, the details of expenditure incurred on NAAC accreditation of the University is placed before the Council for ratification. Note: Figures provided above are provisional and actual expenditure may increase, subject to the final settlement of a few advances. (Annexure 5: IQAC NAAC Expenses Summary)

Resolution-11

The Council took note of it and approved the expenses made as submitted in the agenda in favor of the NAAC Peer Team Visit.

Agenda-12

CAS Notification of State Government:

The Career Advancement Scheme (CAS) is notified by the Education Department and is presented before the council for guidance and direction. The concerned letters are as follows:

- 1 Notification from the Education Department, Government of Gujarat vide no. : PGR/ 1018/ 192/Kh, Dt. 08/09/2022 (Annexure 1)
- 2 UGC Regulation 2018.

Resolution-12

The matter is discussed in Academic Council also. The Council took note of the notification of the Education Department and UGC Regulation 2018 about the CAS of teachers and recommended further process.

Agenda-13

Formats of CAS:

Various Formats as per the 'Academic Performance Indicator Based Appraisal System' to provide the benefits of promotion under CAS to the academic staff at the institute as well as affiliated institutes for approval of the Academic Council of the University. (Annexure 6: Format under CAS Promotion)

Resolution-13

The Council took note of it and recommended it as per the UGC norms.

Agenda-14

Income and Expenditure account of 'Sainik school Teachers' Training- Induction Program Gurudiksha for 4 Batches:

With regard to MOU signed between IITE and the Ministry of Defence, India for Sainik School Teachers' training of 800+ Sainik School Teachers in the Induction Training Program, Gurudiksha, Center of Training, IITE has arranged 8 batches of training in the academic year 2022-23 to begun from 25th April 2022. The training consisted of expenses related to Remuneration and TA for Resource Persons, Participants' Accommodation, Food, Visit the statue of Unity, Stationery Kit, Exposure and Visits in and around Gandhinagar, Rental Buses, Google Meet recording expenses for Online sessions, Miscellaneous and Contingency Expenses. The 3 Quotation Process was implemented for the Purchase/ Procurement of resources for the said training. The Statue of Unity Visit was a part of the said training programme for all the batches. The group rates prescribed by Narmada Tent City for Tents and Food thereof were taken into consideration. Thus, the Income and Expenditure account for 4 Batches till now are presented and enclosed herewith before the Executive Committee for their intimation. (Annexure 8: Statement of Income and Expenditure Accounts)

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- Resolution-14 The Council took note of it and approved the expenses made as submitted in the agenda in favor of 'Sainik school Teachers' Training- Induction Program Gurudiksha for 4 Batches.
- Agenda-15 **Agenda from the Chairman:**
Agenda from the Chairman if any.
The Registrar requested to take the matters discussed and recommended to the EC in Academic Council. The Chairman agreed to it.
- Resolution-15 (1) The Council approved the matter of study of Dr. Swarnabharti Evani at Babasaheb Ambedkar Open University for B.Ed. Special Education through Distance mode
(2) The Council approved the matter of the Administrative Calendar.
(3) The modifications in Ordinances and Regulations are discussed and approved.

	Ord/Reg	Old Text	New Text
1	Ordinance 9[6][b][i][A]	Any regular Professor of the University with at least five research publications in refereed journals.	Any regular Professor of the University with at least five research publications in refereed journals and with at least two research publications in referred journals in the last two years from the date of application.
2	Ordinance 9[6][b][i][B]	Any regular Associate Professor of the University with a Ph.D. degree in the relevant subject and at least two research publications in refereed journals.	Any regular Associate Professor of the University with a Ph.D. degree in the relevant subject and at least two research publications in refereed journals and with at least two research publications in referred journals in the last two years from the date of application.
3	Ordinance 9[6][b][i][C]	Any regular Assistant Professor of the University with a Ph.D. degree in the relevant subject having at least 3 years of teaching in higher education institution and at least two research publications in refereed journals	Any regular Assistant Professor of the University with a Ph.D. degree in the relevant subject having at least 3 years of teaching in a higher education institution and at least two research publications in refereed journals and in the last two years from the date of application.
4	Ordinance 14[8]	Duration: [a] Full time 3 years (Minimum 6 terms); [b] Part-time 4 years (Minimum 8 terms); Eligibility Criteria: [a] Master degree or it's equivalent (as certified by the AIU) in the subject of Education with at least 55 % marks (or equivalent grade wherever grading system is followed) of any University/Higher Learning Institution recognized by UGC and/or DEC, in the relevant discipline. [b] A relaxation of 5 % of marks, from 55 % to 50 %, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (noncreamy layer) /Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September 1991. The eligibility	(I) Duration: [a] Full time 3 years (Minimum 6 terms) Regular Full time 3 years (Minimum 6 terms) including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme; [b] Part-time 4 years (Minimum 8 terms) Regular Part-time 4 years (Minimum 8 terms) and a maximum duration of six (6) years from the date of admission to the Ph.D. programme; [c] A maximum of an additional two (2) years can be given through a process of re-registration as per the Ordinance/Regulation of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme. Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40 % disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D.

	<p>marks of 55 % (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5 % to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.</p>	<p>programme.</p> <p>[d] Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.</p> <p>(II) Eligibility Criteria: Candidates who have completed:</p> <p>[a] A 1-year/2- semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55 % marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution A relaxation of 5 % marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time. Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5 % marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/DifferentlyAbled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.</p> <p>[b] Candidates who have completed the M.Phil. programme with at least 55 % marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.</p>
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5	Ordinance 15[3][b][ii]	To scrutinize the proposal	To scrutinize/approve the proposal
6	Ordinance 15[3][b] [v] to [vii]		[v] Interaction between research scholars and supervisors to allocate research supervisor. [vi] Appointment and allocation of Co-Supervisor. [vii] Any work which is assigned by the Vice-Chancellor
7	Ordinance 15[4][a]	submit the certificate from the authority concerned.	submit the certificate / award letter from the authority concerned.
8	Ordinance 15[4][b]	Part time Research Scholar This category refers to employed scholars admitted to the Ph.D. programme. A "No Objection Certificate" is mandatory from the Head of the institution/employer along with the application. Such scholars shall not be entitled/eligible for any kind of fellowship, financial assistantship and accommodation offered by the University.	Part time Research Scholar This category refers to employed scholars admitted to the Ph.D. programme. A "No Objection Certificate" is mandatory from the Head of the institution/employer along with the application. Such scholars shall not be entitled/eligible for any kind of fellowship, financial assistantship and accommodation offered by the University. The No Objection Certificate shall clearly stating that: [i] The candidate is permitted to pursue studies on a part-time basis. [ii] His/her official duties permit him/her to devote sufficient time for research. [iii] If required, he/she will be relieved from the duty to complete the course work. [iv] In the case of internal faculty, he/she has to complete the coursework with regular duty.
9	Ordinance 15[5][a] to [b]	Eligibility Criteria for Ph.D. [a] Master Degree or its equivalent (as certified by the AIU) in the subject of Education with at least 55 % of marks (or equivalent grade wherever grading system is followed) of any University/Higher Learning Institution recognized by UGC and/or DEC, in the relevant discipline. [b] A relaxation of 5 % of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/EWS/ Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's Degree prior to 19th September, 1991. The eligibility marks of 55 % (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5 % to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.	Eligibility Criteria for Ph.D. [a] As per Ordinance 14 [8] . [b]

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10	Ordinance 15[6][a] to [b]	<p>Ph.D. Candidates</p> <p>[a] Eligibility for entrance Test Applications received for Ph.D. programmes shall be classified into two categories: Category A: Eligible candidates for Entrance Test of Ph.D. Programme. The eligible candidate shall have to appear an entrance Test conducted by the Indian Institute of Teacher Education (IITE). Category B: Candidates exempted from the entrance test of the Ph.D. Programme. Those candidates who have cleared; UGC-NET/GSET/JRF will be exempted from appearing in the Entrance.</p> <p>[b] Entrance Test</p> <p>The entrance test i3T will be based on the papers mentioned below. Paper I will be common for all candidates and Paper II will be related to the Post Graduate subject of the student. Students will prepare for the entrance from the available sources. IITE shall not provide any study material for the test.</p>	<p>Ph.D. Candidates</p> <p>[a]</p> <p>[b] Entrance Test</p> <p>All applicants shall give the entrance test i3T as decided by the University. The entrance test i3T will be based on the papers mentioned below. Paper I will be common for all candidates and Paper II will be related to the Post Graduate subject of the student. Students will prepare for the entrance from the available sources. IITE shall not provide any study material for the test.</p>
11	Ordinance 15[7][a] to [g].[f]	<p>Admission</p> <p>[a] Those who have cleared entrance exam and those exempted from entrance examination will be called for Group Discussion and Personal Interview (GDPI). All the successful candidates have to appear before RDC for GDPI. The candidates are required to discuss their research interest/area through a presentation before RDC.</p> <p>[b] The GDPI shall also consider the following aspects, viz. whether:</p> <p>[i] the candidate possesses the competence for the proposed research;</p> <p>[ii] the research work can be suitably undertaken at the Institution/ College;</p> <p>[iii] the proposed area of research can contribute to new /additional knowledge;</p> <p>[c] On the basis of the performance in GDPI candidates will be evaluated and a merit list will be prepared. For selection of candidates, a weightage of 70% of the higher of the score in Entrance Test or score in UGCNET/GSLET/GSET and 30% to the performance in the GDPI shall be given.</p> <p>[d] The candidate who is exempted</p>	<p>Admission</p> <p>[a]</p> <p>(1) University shall notify a prospectus /admission broucher well in advance on the institution's website specifying the number of seats for admission, subject/ discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates;</p> <p>(2) University may decide the number of eligible students to be called for Group Discussion and Personal Interviews (GDPI) before RDC based on the number of Ph.D. seats available.</p> <p>(3) The candidate is required to complete the given task like Presentation / Group Discussion / Drafting and Presentation of research proposal etc. before RDC.</p> <p>[b] The GDPI shall also consider the following aspects, viz. whether:</p> <p>[i] the candidate possesses the competence for the proposed research;</p> <p>[ii] the research work can be suitably undertaken at the Institution/ College;</p> <p>[iii] the proposed area of research can contribute to new /additional knowledge;</p> <p>[iv] the candidate may possess the JRF;</p> <p>[c] RDC shall evaluate all candidates on their performance.</p> <p>[d] RDC shall prepare the merit list with a weightage of 70% of the score in the Entrance</p>

<p>from appearing in Entrance Test shall have the right to appear in GDPI. In case, the candidate wish to improve the score of merit, he/she can opt for appearing in IITE Entrance Test. The higher the score either in UGC-NET/GSLET/GSET or IITE Entrance Test shall be considered for calculating merit.</p> <p>[e] After preparing the final list of selected candidates, the selection list must be sent to Vice Chancellor for approval and admissions shall be carried out in an order approved and ordered by the Vice Chancellor.</p> <p>[f] The full time scholars shall be given preference at the time of admission.</p> <p>[g] Procedure for Registration:</p> <p>[i] The candidates finally approved by Vice Chancellor will have to get themselves registered as research scholar completing the University formalities and prescribed fees. The research scholar is to submit the tentative proposal of study before RDC for registering him/her provisionally.</p> <p>[ii] As soon as the candidates are admitted to the Ph.D. programme, they shall be provisionally registered for the programme. After confirming the admission, the university shall organize induction programme to help research scholars identifying the problem of study and the research supervisor thereto.</p> <p>[iii] The registration shall be effective from the date of admission or the semester declared open by the university, whichever is later.</p> <p>[iv] The candidate shall be required to finalize and submit a brief research proposal of about 1000 words containing the title, significance and scope of the topic, rationale, justification, national - international status, theory and research methodology/ techniques involved, references, bibliography, place of research, in coordination with Research Supervisor/ Co-Research Supervisor. The RDC shall either confirm the acceptance of the research proposal or ask the scholar to make necessary changes after course work.</p> <p>[v] After the title clearance by RDC, their Ph.D. registration shall be confirmed.</p> <p>[vi] After the title clearance of the research proposal, the University shall notify the scholar about approval of the</p>	<p>Test and 30% to the performance in the GDPI. The University shall notify the list of recommended students for admission as Ph.D. students.</p> <p>[e] These recommended students shall have to pay the fees as per the notice of the University.</p> <p>[f]</p> <p>[g] Procedure for Registration:</p> <p>[i] The notification shall be declared by the university with the list of all students who have paid the fees. This notification will show the date of admission and provisional enrolment number of each student.</p> <p>[ii] The date of admission of the candidate is the semester declared open by the University or the date of payment of fees, whichever is later.</p> <p>[iii] Final enrolment number shall be given to each research scholar after completion of successful course work.</p> <p>[iv]</p> <p>[v]</p> <p>[vi] After the successful coursework, and approval of the research proposal from RDC, the University shall notify the scholar about approval of the research proposal.</p> <p>[I]</p>
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		<p>topic of the thesis</p> <p>[I] Period of Registration and Norms of Extension:</p> <p>[i] Regular Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years from the date of provisional registration. Part time Ph.D. programme shall be for a minimum duration of four years, including course work and a maximum of six years from the date of provisional registration. This period may be extended by 01 year based on the request of the scholar on valid grounds, by Hon. Vice Chancellor, on the recommendation of RDC. However, under very special and compelling, circumstances Hon. Vice Chancellor may grant a grace period of 90 days more to submit the thesis after the expiry of the extended period.</p> <p>[ii] The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days. Hon. Vice Chancellor will take decision for it on the recommendation of RDC.</p> <p>[iii] In case the scholar fails to submit the thesis within this stipulated period he/she shall have to get re-registered. Hon. Vice Chancellor will take decision for it on the recommendation of RDC. For re- registration, the rules of registration applicable to a fresh applicant shall have to be followed, including course work, submission of proposal, title clearance, synopsis, thesis, but the candidate shall be exempted from writing the Entrance Test and GDPI.</p>	
1 2	Ordinance 15[8][b]	<p>[b] The allocation of Research Supervisor for a selected research scholar shall be decided by the Chairman of the RDC depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.</p>	<p>[b] Allocation of Research Supervisor</p> <p>[i] There shall be an Induction Programme / Orientation Programme for all admitted research scholars during the first week of the Course Work.</p> <p>[ii] After the Induction Programme / Orientation Programme there shall be an interaction between research scholars and supervisors in presence of RDC. As far as possible the candidates will be allowed as per their merit number to select the supervisor of their choice, and if the supervisor agrees, then the candidate may be allowed to register with that supervisor.</p>
1	Ordinance	[h] The RDC shall finalize and	[h] The RDC will decide the allocation of the

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3	15[8][h]	communicate the name of the Research Supervisor and Co-Research Supervisor within a month of admission to the candidate.	Research Supervisor only to those candidates who have not selected their supervisor with mutual understanding.
1 4	Ordinance 15[10][b][i]	To review the research proposal and finalize the topic of research;	To review the research proposal and finalize the topic of research; The candidate shall be required to finalize and submit a brief research proposal of about 1000 words containing the title, significance and scope of the topic, rationale, justification, national - international status, theory and research methodology/ techniques involved, references, bibliography, place of research, in coordination with Research Supervisor/ Co-Research Supervisor. The RAC may recommend to the RDC of the acceptance of the research proposal or ask the scholar to make necessary changes after coursework.
1 5	Ordinance 15[13][h]	Four printed copies of the final thesis and one in digital form, as instructed, shall be submitted to the university, through the Supervisor. The thesis will include a certificate signed by the Supervisor(s) and the candidate about the originality of the work.	One printed copy of the thesis and one in digital form, as instructed, shall be submitted to the university, through the Supervisor. The thesis will include a certificate signed by the Supervisor(s) and the candidate about the originality of the work, a plagiarism report, and the number of pages included in the thesis.
1 6	Ordinance 15[13][i][ii]	If the report of the third examiner is also unsatisfactory, the thesis shall be placed before the RAC for due consideration and recommendation.	If the report of the third examiner is also unsatisfactory, the thesis shall be placed before the RDC for due consideration and recommendation.
1 7	Ordinance 15[13][i][iv]	The date, time and venue of the open defence, along with a onepage abstract of the thesis, shall be notified to all concerned, at least one week prior to the open defence.	The date, time and venue of the open defence, along with a onepage abstract of the thesis, shall be notified to all concerned, at least three days prior to the open defense.
1 8	Ordinance 15[14][b]	The University shall notify the following: It is hereby notified that on the report of the references on the thesis submitted by the undermentioned candidate, the University has accepted the thesis for the Degree of Doctor of Philosophy (Ph.D.) in the subject the candidate has been declared eligible for the award of the Degree of Doctor of Philosophy of this University.	The University shall notify the following: It is hereby notified that on the report of the referees on the thesis submitted by the undermentioned candidate, the University has accepted the thesis for the Degree of Doctor of Philosophy (Ph.D.) in the subject the candidate has been declared eligible for the award of the Degree of Doctor of Philosophy of this University.
1 9	Ordinance 15[15][c]	One hard/soft copy of the thesis shall be placed in the University Library and one hard/soft copy shall be sent to National Library. The scholar's name, title of the thesis and an extended abstract shall be placed on the University Website.	After Viva, two hard copies of the thesis and a digital copy shall be submitted to the University. One hard/soft copy of the thesis shall be placed in the University Library and one hard/soft copy shall be sent to National Library. The scholar's name, title of the thesis and an extended abstract shall be placed on the University Website.
2 0	Ordinance 15[17][a]	For all other matters related to Ph.D. Programme under the clauses which are in the Ordinance, the decision of	For all other matters related to Ph.D. Programme under the clauses which are in the Ordinances and Regulations, the decision of the Vice

		the Vice Chancellor shall be final and binding to all concerned.	Chancellor shall be final and binding to all concerned.
2 1	Regulation 2[7](f)		(f)
2 2	Regulation 2[7](f)(4)	Expenses up to Rs. 100000 without quotations	Expenses up to Rs. 200000 without quotations.
2 3	Regulation 2[7](f)(8)	Expenses up to Rs. 250000 with three quotations from the open market	Expenses up to Rs. 500000 with three quotations from the open market.
2 4	Regulation 7[i]	This regulation shall be applicable to Directors of Centre, Deputy Directors, Head of Departments in COE, Head of IQAC, Branch Heads.	This regulation shall be applicable to Directors of Centre, Head of Departments in COE, Head of IQAC, Branch Heads.
2 5	Regulation 10[1]	[1] The University shall constitute an Internal Quality Assurance Cell (IQAC) to-	[1] The constitution of IQAC shall be as per the guidelines of the National Assessment and Accreditation Council. The University shall constitute an Internal Quality Assurance Cell (IQAC) to-
2 6	Regulation 10[5]	Composition of the IQAC. The members of IQAC will be as follows:- [a] The Vice-Chancellor (Chairperson) [b] Two teachers of the University Centres. [c] One administrative official of the University [d] One external expert. [e] Head, (IQAC) will act as a member secretary.	Composition of the IQAC. The members of IQAC will be as follows:- [a] The Vice-Chancellor (Chairperson) [b] Three Teachers to represent all level [c] (1) One member from the management. (2) Two administrative official of the University (3) One nominee from local society/ Student / Alumni [d] One nominee from Employers/ Industrialist/ Stakeholders. [e] One of the senior teachers as the coordinator as Head, (IQAC) will act as a member secretary
2 7	Regulation 10[10][m]	Submit AQAR to NAAC / UGC / other accreditation body with followup reports;	Submit AQAR to NAAC / UGC / other accreditation body with followup reports, Upload AQAR and other quality reports on exclusive window of university website;
2 8	Regulation 10[10][n]	Upload AQAR and other quality reports on exclusive window of university website;	Any other works suggested by NAAC and authorities of IITE.
2 9	Regulation 12[1][b]	The Head of Student Support, Cultural and Welfare Branch. He/She shall be nominated by the Vice Chancellor among the teachers of Centre of Education; He/She shall be member secretary of the committee;	The Head of Student Support, Cultural and Welfare Branch. He/She shall be nominated by the Vice Chancellor among the staff of IITE; He/She shall be member secretary of the committee;
3 0	Regulation 21[4] to [5].[8]	[4] There shall be Grievance Redressal Committee for an affiliated college (GRCAC) as follows: (a) A senior professor of the university shall be nominated as Chairperson; (b) Three senior teachers shall be nominated from the affiliated colleges on rotation basis as member among them one of the faculty shall be designated as member secretary;; (c)	[4] There shall be a Collegiate Student Grievance Redressal Committee (CSGRC) and Departmental Student Grievance Redressal Committee (DSGRC) as per UGC (Redressal of Grievance of Students) Regulations, 2019 and amended there to. [5] There shall be Institutional Student Grievance Redressal Committee (ISGRC) and University Student Grievance Redressal Committee (USGRC) as per UGC (Redressal of Grievance of

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		<p>A student representing the college where the grievance has occurred to be nominated, based on academic merit, by the concerned college as special invitee.</p> <p>[5] There shall be Grievance Redressal Committee at University (GRCU) as follows: (a) A senior professor of the university shall be nominated as Chairperson; (b) Three senior teachers shall be nominated on rotation basis as member, among them one of the faculty shall be designated as member secretary; (c) Controller of Examination.</p> <p>[8] The GRCU shall also look after the grievances of students of University Centres</p>	Students) Regulations, 2019 and amended there to. [8]
3 1	Regulation 22[2]	The committee helps EOC for affirmative action for students i.e. for the deprived sections such as persons from SC, ST, OBC (Non- creamy layer), EWS categories, persons from religious & language minorities, differently-abled persons and Women of the university.	The committee helps EOC for affirmative action for students and staff i.e. for the deprived sections such as persons from SC, ST, OBC (Non- creamy layer) , EWS categories, persons from religious & language minorities, differently-abled persons and Women of the university.
3 2	Regulation 25[1]	The members of the following committees shall be entitled to sitting fees Rs. 2500.	The members of the following committees shall be entitled to sitting fees of Rs. 2500 except the Officers of the University mentioned in Statute 3(1) - 3(3).
3 3	Regulation 25[2]	The members of the following committees shall be entitled to sitting fees Rs. 1500.	All members of the committees in 2a - 2b shall be entitled to sitting fees of Rs. 1500. The members other than IITE staff shall be eligible in 2c - 2g for the sitting fees of Rs. 1500.
3 4	Regulation 25[3]	The members other than IITE staff shall be eligible in 2c - 2g for the sitting fees.	The Vice-Chancellor may change the sitting fees with the reason to be noted in the file.
3 5	Regulation 30[6](3)	Contingency charge to annual lessons School per day for hospitality, support staff and miscellaneous expenses	Contingency charge to annual lessons School per day for hospitality, and support staff, and miscellaneous expenses of college
3 6	Regulation 30[7](4),	100	500
3 7	Regulation 30[7](6),	2000	5000
3 8	Regulation 39[6]1(8)		Classroom 50 500 1000 100 Maintenance Charge 200 200 50
3 9	Regulation 39[6] 2(8)		Classroom 50 1000 2000 200 Maintenance Charge 200 200 50
4 0	Regulation 39[6] [7], [8]		[7] Vehicles The bus vehicles may be given on rent as per the prevailing market rate. It shall be approved by the competent authority

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			[8] The GST on all above rates shall be extra.
4 1	Regulation 44[4]	There shall be Deputy Director appointed	There may be Deputy Director appointed
4 2	Regulation 44[5]	The Centre of Education shall offer UG, PG and Research courses which are duly recognized by Statutory Bodies, Govt. of Gujarat and University as per discretion of University authorities.	The Centre of Education may offer UG, PG and Research courses and Skill courses, Certificate courses, Professional Enhancement Programme which are duly recognized by Statutory Bodies, or Govt. of Gujarat or University as per discretion of University authorities.
4 3	Regulation 45[4]	There shall be Deputy Director appointed	There may be Deputy Director appointed
4 4	Regulation 46[4]	There shall be Deputy Director appointed	There may be Deputy Director appointed
4 5	Regulation 47[4]	There shall be Deputy Director appointed	There may be Deputy Director appointed
4 6	Regulation 48[4]	There shall be Deputy Director appointed	There may be Deputy Director appointed
4 7	Regulation 54[5]	Generally, he/she can work from a safe place with prior approval of the authority:	Generally, he/she can work from a safe place with prior approval of the authority or authority may direct to work from a safe place:
4 8	Regulation 56[8][a], [b]	[a] The dignitaries on dias may have common dress code. The full dress shall be in Indian attire whose material shall be Linen-Khadi with unique stall. [b] The member of statutory bodies and other special invitees may have Koti in Khadi dress material with unique stall.	[a] The dignitaries on dias may have common dress code. The full dress shall be in Indian attire whose material shall be Linen/Khadi/Silk with unique stall. [b] The member of statutory bodies and other special invitees may have Koti/Kurta /Saree / such attire in Khadi dress material may be with unique stall.
4 9	Regulation 70[2]	Selection Committee Composition for Other Non teaching staf	Selection Committee Composition for Non - teaching staff except Registrar.
5 0	Regulation 71[4]	He/She will be provided an honorarium of Rs. 1000/- (Rs. One Thousand Only) per lecture to a maximum of Rs. 4000/- (Rs. Four Thousand Only) per day of service subject to a maximum ceiling of Rs. 1,00,000/- (Rs. One Lakh Only) per month.	He/She will be provided an honorarium of Rs. 1000/- (Rs. One Thousand Only) per lecture or two hour specified task to a maximum of Rs. 4000/- (Rs. Four Thousand Only) per day of service subject to a maximum ceiling of Rs. 1,00,000/- (Rs. One Lakh Only) per month.
5 1	Regulation 77[3]	The "Screening-cum-Evaluation Committee" for CAS promotion of Assistant Professors:	The "Screening-cum-Evaluation Committee" for CAS promotion of Assistant Professors (1) from level 10 to level 11 (2) from level 11 to level 12:
5 2	Regulation 77[3][a][iii]	The Head of the Department; and	The Head of the Department / Director of Centre ; and
5 3	Regulation 77[4]		The "Selection Committee" for CAS promotion: This committee is for the promotion (1) from level 12 to level 13A (2) from level 13A to level 14. (a) Vice-Chancellor or his/her nominee who has 10 years of experience as a Professor. (b) Academician not below the rank of Professor to

			<p>be nominated by Chancellor.</p> <p>(c) Three experts in the subject / field concerned to be nominated by the Vice Chancellor, out of the panel of names approved by the relevant statutory body of the university.</p> <p>(d) Dean of the faculty</p> <p>(e) Director of the Centre of Education (f) An academician representing SC/ ST/ OBC/ Minority/ Women/ Differently abled categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories is an applicant and if any of the above members of the selection committee does not belong to that category.</p>
5 4	Regulation 77[5]		<p>The "Selection Committee" for CAS promotion: This committee is for the promotion (1) from level 14 to level 15.</p> <p>(a) Vice-Chancellor or his/her nominee who has 10 years of experience as a Professor.</p> <p>(b) An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.</p> <p>(c) Three experts not below the rank of a Senior Professor/Professor with a minimum of ten years experience in the subject/field concerned nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university.</p> <p>(d) Dean (not below the rank of Senior Professor/Professor with minimum ten years experience) of the faculty, wherever applicable.</p> <p>(e) Director of the Centre of Education (not below the rank of Senior Professor/Professor with minimum of ten years experience) or Senior-most Professor (not below the rank of Senior Professor/Professor, with a minimum of ten years experience) of the Centre</p> <p>(f) An academician (not below the rank of a Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.</p>
5 5	Regulation 77[6]		Four members, including two outside subject experts, shall constitute the quorum.
5 6	Regulation 78[6]		IQAC may issue such other necessary forms as per the prevailing norms after approval of the Vice-Chancellor

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Section - A

Action Taken Report of the 23rd Meeting of the Executive Council

- Resolution-1 Minutes of the 23rd meeting of the Executive Council dated 31.08.2022 had been approved by the Council.
Minutes of the 21st meeting of the Executive Council dated 23.04.2022 had been approved with an amendment in resolution no. 10 as below:
Resolution 10: The case of the House Rent Allowance to Mr. Alpeshkumar M. Patel, Chief Warden was discussed by the Council. It was decided to sanction HRA as per norms to Alpeshkumar Patel from 24.01.2022 till he will be allotted staff quarter as per post. Action has been taken on this decision by the Establishment Branch.
- Resolution-2 The Council had taken note of the action taken report of minutes of the 23rd meeting of the Executive Council dated 31.08.2022.
In addition
a. Action taken report on proceedings under Resolution-10 of the 16th meeting of the Executive Council held on 23.09.2021 is not received from Establishment Branch. (Rules for approval for the higher study to Non-teaching Staff)
b. Action taken on proceedings under Resolution-03 of the 17th meeting of the Executive Council held on 16.10.2021 is not received from Estate Branch. (Site inspection report for Dead Stock)
c. Action taken on proceedings under Resolution-06 of the 17th meeting of the Executive Council held on 16.10.2021 was partially received. The remaining action taken report is not received from University Planning and Development Branch. (Status/progress reports of the MoUs)
d. Establishment Branch presented a timeline report for the procedure done for GPF and opening of PLA account and it had been decided to vide resolution 9 of the 20th meeting of the Executive Council dated 25.03.2022 to prepare a report for the same during next meeting of the Executive Council. The action taken report for this resolution is annexed herewith. (Annexure 9: Time Line Report)
e. Decision was taken vide resolution no. 9 of the 22nd meeting of the Executive Council to approve leave sanctioned to Jatin Chavda. It had been further decided to give permission to Mr. Jatin Chavda for pursuing the course, with the condition that he will follow the rules of the IITE. Action taken report for this resolution is not received to date from Establishment Branch.
f. Decision was taken vide resolution no. 11 of the 22nd meeting of the Executive Council to redefine the nomenclature for the following posts as follows:
Chief Warden – Head Clerk
Warden (Ladies) – Administrative Assistant
Warden (Boys) – Administrative Assistant
It had been further decided that the nomenclature for the post of Principal can be considered as a professor. Other regular sanctioned posts at the IITE may be revised if required and to be send proposal to the Government of Gujarat for the same. Action taken report for this resolution is not received to date from Establishment Branch.
- Resolution-3 The council had approved the amendment in Ordinance 9(4)(d) and has been sent to the authority as per the Section 33(5) of the IITE Act. Also, the same has been notified for the implementation vide notification no. 713 dated 14.09.2022 by the Academic Branch.
- Resolution-4 The Council had taken note of NAAC Grade "B" received by IITE and the decision of appeal regarding Grade. Action has been taken on it.
- Resolution-5 The Council had taken note of the matter of convocation, list of first-rank holders and 2658 eligible students for the 5th convocation were approved.
- Resolution-6 The Council had taken note of the admission for the academic year 2022-2023.
- Resolution-7 The Council had taken note of the celebration of 12th Foundation. The Council also appreciated the IITE for 12 Resolutions.
- Resolution-8 The Council had taken note of the MoUs signed by IITE with NIEPVD and NSDC.

- Resolution-9 As per recommendation and approval vide resolution 7 of the 20th meeting Academic Council held on 31.08.2022, the Council had taken note of the Strategic Plan of the University and approved the same.
- Resolution-10 The Council had taken note of the approval of recognition to the University under Section 12(B) of the UGC Act.
- Resolution-11 The Council had taken note of the participation of the IITE in NIRF.
- Resolution-12 The Council had taken note of the revision of the Grant of the IITE.
- Resolution-13 As per recommendation and approval vide resolution 13 of the 57th Finance Committee held on 31st August 2022, the Council has discussed the Internal Audit Report of 2021-22 and approved the same.
- Resolution-14 As per recommendation and approval vide resolution 14 of the 57th Finance Committee held on 31st August 2022, the Council had discussed the Statutory Audit Report of 2021-22 and approved the same.
- Resolution-15 As per recommendation and approval vide Resolution 15 of 57th Finance Committee held on 31.08.2022, the Council had discussed the Annual Accounts of IITE for the year 2021-22 and approved the same.
- Resolution-16 As per recommendation and approval vide resolution 14 of the 20th meeting Academic Council held on 31.08.2022, the Council had taken note of the University Annual Report and approved the same.
- Resolution-17 The Council had taken note of the meeting of 3rd IQAC meeting and the formation of a committee for developing CAS Regulations. A Meeting of the same committee was arranged and action has been taken accordingly.

