

**Indian Institute of Teacher Education, Gandhinagar**  
**37<sup>th</sup> Meeting of the Executive Council, Date: 14.08.2024**

**Minutes of the Meeting**

The 37<sup>th</sup> meeting of the Executive Council of the IITE was held on 14.08.2024 at 02.00 p.m. at IITE Campus, Gandhinagar. The following members of the Executive Council were present/absent during the meeting.

Name of the Member	Designation	Present/ Absent
Dr. Kalpesh Pathak, Vice Chancellor, IITE, Ex-officio	Chairperson	Present
Principal Secretary (Higher & Technical Education), Education Department, Government of Gujarat, Ex-officio	Member	Absent
Secretary, Finance Department, Government of Gujarat, Ex-officio	Member	Absent
Commissioner of Higher Education, Education Department, Government of Gujarat, Ex-officio	Member	Absent
Prof.(Dr.) Has Mukh B. Patel, Member of Academic Council & Professor, School of Education, Central University of Gujarat	Member	Online
Dr. Nalini Patil, Member of Academic Council & Principal, SNDT College of Education, Pune	Member	Absent
Director, Gujarat Council of Educational Research and Training, Gandhinagar	Member	Absent
Chairman, Gujarat Secondary and Higher Secondary Education Board	Member	Absent
Dr. Divya Sharma, Director, Centre of Education, IITE	Member	Present
Dr. Kalpesh Pathak, Director, Centre of Training, IITE	Member	Present
Shri Vitthalbhai Patel, Finance and Accounts Officer, IITE, Ex-Officio	Member	Present
Dr. Madhusudan Makwana, Registrar, IITE, Ex-Officio	Member Secretary	Present

Shri Dienshbhai Patel, GSEB, Gandhinagar remained present as an invitee member during the meeting.

Agenda-1. Minutes of the 35<sup>th</sup> meeting of the Executive Council dated 24.05.2024 is put before Council for consideration and approval.

Resolution-1. Minutes of the 35<sup>th</sup> meeting of the Executive Council dated 24.05.2024 was approved by the Council, with following amendment in resolution-9.

"Further it is resolved that, In the case of Dr. Deepkumar Trivedi, a chance should be given to him for representation."

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Agenda-2. Minutes of the 36<sup>th</sup> special meeting of the Executive Council dated 28.06.2024 is put before Council for consideration and approval.

Resolution-2. Minutes of the 36<sup>th</sup> meeting of the Executive Council dated 28.06.2024 was approved by the Council.

Agenda-3. Action taken report of minutes of the 35<sup>th</sup> meeting of the Executive Council dated 24.05.2024 is put before Council for consideration and approval.

Resolution-3. Action taken report of minutes of the 35<sup>th</sup> meeting of the Executive Council dated 24.05.2024 was approved by the Council. (Schedule A)

Agenda-4. Action taken report of minutes of the 36<sup>th</sup> Special meeting of the Executive Council dated 28.06.2024 is put before Council for consideration and approval.

Resolution-4. Action taken report of minutes of the 36<sup>th</sup> special meeting of the Executive Council dated 28.06.2024 was approved by the Council. (Schedule B)

Agenda-5. Representation of Regular Teaching Employees of IITE dated 24/05/2024:

As per the application received, regular teaching employees demanded the revision of IITE leave rules 77 (28) for Casual Leave (CL) and Earned Leave (EL) as per UGC Regulations 2018 and are asking to revise IITE rules 77 (28) accordingly.

The matter is presented before the Council for guidance and discussion.

Resolution-5. The Council discussed the matter and resolved to adopt the leave rules as per UGC Regulation – 2018, as approved and adopted by Government of Gujarat, incorporating it into the IITE Regulations, 2023. The same shall be amended in accordance with any directions issued by the UGC/ State Government from time to time, with approval of the Executive Council.

Further Council empowered the Vice Chancellor, IITE to approve the notification of amendment in the said regulations and date of implementation of these amended regulations shall be 1<sup>st</sup> September, 2024.

Agenda-6. This agenda is presented to discuss and decide the provision/criteria to be consider for the award of Gold Medal and Rank Certificates during 7<sup>th</sup> Convocation.

Following Regular batches students passed their last semester of study during May-2024 Examination for which Ranks needs to be decided and for the same decision needs to be made that from the provision of Regulation 2021, 29(13) and Regulation 2023, 28 (13) which regulation to be considered.

Sr. No	Program	Entry Year	Pass out Year
1	B.A.-B.Ed.	2020	2024
2	B.Sc.-B.Ed.	2020	2024
3	M.Sc./M.A. M.Ed.	2021	2024
4	B.Ed. M.Ed.	2021	2024
5	M.Ed.	2022	2024
6	B.Ed.	2022	2024

Resolution-6. The Council discussed the matter and resolved to adopt provisions of IITE Regulation-2021 for determining student ranks and awarding gold medals for the next convocation.



Agenda-7. As per notification ITE-1217-57-Kh2, dated 13/07/2017, the Education Department sanctioned the 7th pay benefit to non-teaching employees of IITE. According to this resolution, transport allowance for non-teaching employees was stopped. IITE has sent a proposal to the Commissioner of Higher Education to sanction transport allowance to regular non-teaching employees of IITE, and it is currently under process in the government.

As per notification PGR/102022/O-360/Pay Cell (CH), dated 24/09/2022, the Finance Department issued a notification for the revision of Transport Allowance, and a copy of the same has been sent to Universities.

As per letter no. 1977, dated 04/06/2024, TA has been sanctioned to all regular non-teaching employees from 01/04/2024, as per resolution no. 29 of the 35<sup>th</sup> meeting of the Executive Council.

As per the application received, regular non-teaching employees demanded the sanction of transport allowance as per the resolution dated 01/10/2022, sanctioned by the Government of Gujarat.

The matter is presented before the Council for discussion.

Resolution-7. The Council discussed the matter and resolved to sanction the payment of transport allowance to all eligible non-teaching employees from 1<sup>st</sup> October, 2022. It was resolved that budgetary provisions be made to approve the transport allowance from the University Development Fund Account. Furthermore, it was resolved that an undertaking from the employee shall be taken to abide future action taken, if any, in this regard from the University.

Agenda-8. As per the BWC meeting held on 24/06/2024, a resolution was passed and approved by the BWC. Considering the need for new classrooms for students, based on SVNIT reports and the requirements for the upcoming year at IITE, building an additional property on top of the Skill Center has been proposed to alleviate the current classroom shortage. The Committee has decided to complete the work with the help of the Capital Project Division (Govt. of Gujarat).

Based on the current construction rates, the estimated cost for the new building is between ₹18,000 to ₹20,000 per sq. meter. Approximately 500 to 550 sq. meters of construction will be done on the first floor of the Skill Center.

The agenda is placed before the Executive Council (EC) for approval of the amount required for the construction of the first floor of the Skill Center.

The matter is now placed before the Council for ratification and approval.

Resolution-8. The Council discussed and approved the matter of additional classroom construction on the existing property and on top of the Skill Centre, as recommended by the Building and Works Committee (BWC). It was resolved that the estimated cost for the construction has been approved, and furthermore, the project shall be handed over to the Capital Project Division (Government of Gujarat). The funds will be transferred to the Capital Project Division (Government of Gujarat), Gandhinagar, for further project work to construct the classroom. The expenditure incurred shall be made from the University's development fund.

Agenda-9. From 5-1-2024 to 31-01-2024 Mr. Virendra Patel was asked to facilitate the recordings of Ek Bharat Shrestha Bharat- Shiksharth Teacher Education programme & the regional Teams came for recording from the distant parts of India.

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For the work done by Mr. Virendra Patel, on 5/02/2024 the note was put forward for the approval of payment. The opinion of the former Director, Centre of Extension services was taken as per the remarks received on 1/4/2024.

The opinion of the former director, CoExt was put forward again on file on 19-04-2024 for guidance/approval of payment.

The matter is put forward to the council to decide/approve payment of Mr. Virendra Patel from 5-1-2024 to 31-01-2024 i.e. for 17 days as per pro rata of the salary of Assistant professor on contractual basis as well as from which budget head of EBSB, it should be paid.

Resolution-9. The Council discussed the matter and resolved that the payment to Mr. Virendra Patel shall be made on a pro-rata basis for the number of days he actually worked. For counting this amount, equivalent monthly salary paid to an Assistant Professor working on a contractual basis at IITE shall be considered. Furthermore, it was resolved that before proceeding with the payment, Centre shall verify that no payment has been made to him for any other assignment or work during this period at IITE.

Agenda-10. Shefali S. Patel, Adhyapak Sahayak, V. R. Bhakta College, Kamrej, Surat, has filed a SCA in the High Court of Gujarat (Application No. R/SCA/10416/2024), contesting the denial of her Teacher Recognition. In her appeal, she has named the Indian Institute of Teacher Education (IITE) as one of the respondents.

The High Court of Gujarat has issued a notice to IITE, instructing the Institute to appear in court. The hearing is scheduled for 27<sup>th</sup> August 2024.

This matter is submitted for the information and consideration of the Executive Council.

Resolution-10. The Council took note of the SCA filed by Shefali S. Patel regarding her teacher recognition. Furthermore, the Council ratified the appointment of Advocate Mr. Shyam Shah for legal litigation on behalf of the University. The Council resolved that the Vice-Chancellor is empowered to decide and approve the advocate's fees as per IITE Regulation 2(24)(d)(10).

Agenda-11. As per resolution 31 of the 35<sup>th</sup> Meeting of the Executive Council, a Committee was constituted vide office order no. 2004, dated 11.06.2024 to submit a report about reviewing the process of the Inquiry Committee constituted vide office order no. 2656 dated 06.04.2022 and other pending matters of the Dr. Nishant Joshi, Assistant Professor, IITE. As per the said resolution, The Vice-Chancellor was empowered to make decisions and necessary actions based on the report submitted by the Committee.

The Committee has submitted its report on 26.07.2024. As per recommendation of the Committee and file order received, an office order no. 2388 dated 12.08.2024 has been issued to cancel the process done by the Inquiry Committee and to file the report of the Inquiry Committee.

The matter is presented before the Council for ratification.

Resolution-11. The Council ratified the decision taken and notification based on the report of the committee.

#### Agenda from the desk of the Chairperson

Agenda-12. This agenda is presented for the discussion and decision about the result declaration of the following students mentioned in Table-1, who appeared for the Course Work Examination and related matter reported by the committee in this matter.

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Meeting of the Fact Finding Committee was organized on 13-08-2024 at IITE, Gandhinagar and report of the same is attached here as an annexure for the consideration of the Council for further action.

As mentioned in the report students have not passed the examination in define time limit and it is also mentioned that necessary approvals of the competent authority needs to be taken by the Department to allow the students to appear in the Examination after one year in Semester-4. Committee reported that based on inspection of the related documents it seems that approval of the competent authority is not taken by the department before allowing these students to appear in course work examination.

Table-1

Sr. No	Enrolment Number	Name of the Student	Pursuing Semester when exam form filled
1	220013020004	Sonara Sachin Maheshbhai	Semester-4
2	220013020008	Rot Payal Mukeshbhai	Semester-4

Resolution-12. The Council discussed the matter and resolved that the results shall be declared as per the recommendations of the fact-finding committee. It was further resolved that as Committee has reported procedural lapses and ignorance of the provisions of the Ordinances, concerned Head, Research Programme, IITE shall be issued a letter of reprimand and warning shall be issued to follow ordinances in future.

Agenda-13. As per application received from 3 Employees of IITE dated 09/08/2024, the above application received from admin employees (three), they are requesting to make a proposal to the Government of Gujarat as per the letter received from the Department of Education, Government of Gujarat, vide letter no. IIT/152022/CHE-17/KH-2. Dated 01/11/2022.

The Establishment Branch included the agenda as per the order for the 28th Executive Council meeting, with the resolution being "The matter may be forwarded to the State Government." However, in the subsequent meeting, it was decided that "No further action is required at the IITE level".

So, the branch has not taken any action in this matter. Therefore, the employees are requesting that the proposal should be forwarded to the Government of Gujarat.

The matter is presented before the Council for guidance and discussion.

Resolution-13. The Council discussed the matter and resolved that University may forward the application of concerning the three employees to the Government of Gujarat for further directions, after due verification of the matter, as per resolution IITE cannot initiate further action.

Date: 17.08.2024

  
Member Secretary  
Executive Council, IITE

Schedule – A

Action Taken Report of the 35<sup>th</sup> Meeting of the Executive Council

- Resolution-1. Minutes of the 32<sup>nd</sup> meeting of the Executive Council dated 03.02.2024 was approved by the Council.
- Resolution-2. Action taken report of minutes of the 32<sup>nd</sup> meeting of the Executive Council dated 03.02.2024 was approved by the Council.
- Resolution-3. Minutes of the 33<sup>rd</sup> meeting of the Executive Council (Special Joint Meeting of the Executive Council and Academic Council) dated 06.02.2024 was approved by the Council.
- Resolution-4. Action taken report of minutes of the 33<sup>rd</sup> meeting of the Executive Council (Special Joint Meeting of the Executive Council and Academic Council) dated 06.02.2024 was approved by the Council.
- Resolution-5. Minutes of the 34<sup>th</sup> special meeting of the Executive Council dated 01.05.2024 was approved by the Council.
- Resolution-6. Action taken report of minutes of the 34<sup>th</sup> special meeting of the Executive Council dated 01.05.2024 was approved by the Council.
- Resolution-7. The admission process has been done as per instructions of the Council and soon the whole admission process will completed.
- Resolution-8. The Confidential Report (CR) be written as per the provisions made in the GCSR and amendments made from time to time. The process is ongoing.
- Resolution-9. The Council took note of the same and ratified the matter.  
Furthermore status report of all pending court cases is as below:
1. SCA No. R/SCA/21411/2023 by Dr. Mukesh Patel, Director (Physical Education and Sports). Court direction: Respondent shall not take any further action against show cause notice.
  2. SCA No. SCA/731/2024 by Dr. Deepkumar Trivedi (Associate Professor). The respondent ought to have considered the case of the petitioner for CAS.
  3. Appeal No. 11/2022 in Gujarat Educational Institute Service Tribunal by Dr. Nishant Joshi, Assistant Professor. Case pending at tribunal.
  4. SCA No. SCA/7090/2023 by Dr. Smita Gadhavi, Adhyapak Sahayak, Institute of Language Teaching, Rajkot. The respondent ought to have considered the case of the petitioner for Teacher Recognition.
- Resolution-10. The Council took not for the same and ratified the matter.
- Resolution-11. The Council took not for the same and ratified the matter.
- Resolution-12. The Council took not for the same and ratified the matter.
- Resolution-13. The Council took not for the same and ratified the matter.
- Resolution-14. The Council took not for the same and ratified the matter.
- Resolution-15. The Council took not for the same and ratified the matter.
- Resolution-16. The Council took not for the same and ratified the matter.
- Resolution-17. The Council took not for the same and ratified the matter.
- Resolution-18. The Council took not for the same and ratified the matter.
- Resolution-19. The Council took not for the same and ratified the matter.

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- Resolution-20. The Council took note for the same and ratified the matter.
- Resolution-21. The Council took note for the same and ratified the matter.
- Resolution-22. The ERP Agreement for the next year has been sent to the Service provider for signature and stamping on the document.
- Resolution-23. The amendment in ordinance has been approved by the Council and the same has been notified by the Academic Department and same has been submitted to the Office of the Governor of Gujarat for further process.
- Resolution-24. A total of 9 employees deposited the NPS amount at the branch, and the branch has processed the schedule on IFMS.
- Resolution-25. The Council took note for the same and ratified the matter.
- Resolution-26. As per the resolution, the promotion policy has been sent to Government of Gujarat on 28/06/2024, for the ratification.
- Resolution-27. The review committee was constituted by the Vice Chancellor and process has been completed by the Establishment Branch.
- Resolution-28. The Government provided a format for the data regarding the physically disabled roster. As per this format, the details have been submitted to CHE.
- Resolution-29. As per the resolution the, TA has been approved to Non-teaching employee from the date of 01/04/2024.
- Resolution-30. The ERP service bill for the year 22-23 has been paid to the service provider. The process for the payment has been completed.
- Resolution-31. Committee submitted its report to the Vice-Chancellor regarding the matter. The matter has been put as an agenda during the 37<sup>th</sup> meeting for ratification.
- Resolution-32. As per the Review Committee report and the aforementioned resolution, the letter was forwarded to the Government of Gujarat on 8<sup>th</sup> July 2024 for further action.

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**Schedule – B**

**Action Taken Report of the 36<sup>th</sup> Meeting of the Executive Council**

- Resolution-1 Establishment Branch has taken necessary action for recruitment of various contractual positions.
- Resolution-2 Amendments to the ordinances has been notified by the Academic Branch.
- Resolution-3 Reply to the Government has been sent.

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